



TAIRĀWHITI

WAIMATĀ-PAKARAE CATCHMENT ADVISORY GROUP

Hui agenda, minutes, and actions

Hui #1

Held in Te Ruma Kaunihera (Council Meeting Room), 15 Fitzherbert Street, Gisborne on Tuesday 27 February 2024 at 09:30am

Advisory Group members present	Laura Watson, Sarah Williams, Dianne Irwin, Maraea Hinemoa Aupouri, Stephanie Gardner, Stan Pardoe, Colin Kerlake, Mere Pohatu, Jennie Hindmarsh, Tania Swift
Council	Janic Slupski, Ariel Yann le Chew, Abi Wiseman, Katrina Ungco Wolfgang Kanz, Ranell Nikora
Apologies	None

Agenda

Karakia and whakawhanaungatanga	09:30am
<ul style="list-style-type: none"> Welcome Housekeeping 	
Draft Terms of Reference	09:45
Overview of process for advisory group	10:00
<ul style="list-style-type: none"> Legislative context Topics to cover Timeframes, hui dates Output and outcomes 	
Long term vision and values of the catchment	11:05
<ul style="list-style-type: none"> Feedback from community hui Issues and challenges Discussion of values for different parts of the catchment Discussion on the 30-year vision for the catchment 	
Closing karakia	11:30
Lunch	11:30 – 12:30pm

Summary of actions



Future Action *Refer to Parked List for summary



Current task

Notes:			
<ul style="list-style-type: none"> Each task is allocated a unique identifier e.g. T2 for ease of reference The numbering continues from previous hui minutes 			
Task ID	Actions	Responsible	Due
WP-T1	Share slides with members and consider using SharePoint. Also, upload collateral to webpage.	Katrina	10 April
WP-T2	Get in touch with the woody debris taskforce to understand their scope of work following concerns from members that Council will end up undermining good work done due to Council teams not aware of each other's work programme.	Janic	ASAP
WP-T3	Prepare map of wetlands in the catchment (may need to be a series of maps because of scale).	Freshwater team	10 April
WP-T4	Provide map showing overlay of Māori freehold land.	Freshwater team	10 April
WP-T5	Provide map with the 3B layer.	Freshwater team	Aiming 21 May
WP-T6	Share payment details with members.	Ariel	27 February
WP-T7	Finalise the Terms of Reference and upload on Participate Portal.	Ariel	10 April

Minutes

1. Karakia and whakawhanaungatanga - welcome & housekeeping

- 1.1. The hui commenced with an opening karakia.
- 1.2. Members, Council staff and external consultants directly involved in the Catchment Planning process introduced themselves.
- 1.3. Staff shared general points, background and the processes involved in the establishment of a Catchment Planning Advisory Group.

2. Discussion of the draft Terms of Reference

- 2.1. Staff discussed the role of the Advisory Group members in relation to the planning coverage of the Waimatā-Pakarae Catchment. They outlined a four-step process for

planning: identifying what is important, what is the current status, determining the desired outcome, and planning the required steps to get there.

- 2.2. Staff outlined the draft Terms of Reference, key roles and responsibilities of the facilitator, members, and Council staff. The draft forms the basis of an agreement on how members will work together. Advisory Group members (referred to as 'the Group') will be paid for attendance. Council will reach out to each member to verify payment details.
- 2.3. No objections were raised when staff presented an overview of the proposed hui schedule for 2024. It was agreed that eight hui will be held with a six-week interval between each and not during school holidays.

3. Setting the catchment context

- 3.1. Discussions focused on the context of the Waimatā-Pakarae Catchment, emphasising the need to consider not only the Waimatā area but also the areas to the north, which notably includes a portion of the urban area.
- 3.2. Staff identified areas with high sedimentation and erosion, and forestry areas.
- 3.3. Staff acknowledged the need for more maps following feedback. A draft map displaying the classification of Land 3B will be ready around mid-March, as well as a map showing Māori land.
- 3.4. Staff mentioned that, together with Eastland Wood Council (EWC), Council will undertake a collaborative approach to catchment-by-catchment management for debris and how to stop legacy issues derived from current and historic forestry practices.
- 3.5. Another group member brought up the concern of economics and its impact on stakeholders. They also requested for time in the hui to discuss the money implication and treaty implications in everything we do and plan for the catchment. Staff has agreed and highlighted the need to have a plan to find the cost implications needed.

4. Discussion of the key rural issues / key urban issues

- 4.1. Discussions centered on key rural and urban issues and challenges, values for the different parts of the catchment and what a 30-year vision for the catchment could look like.
- 4.2. Members discussed their concern on the crossover of catchment planning and woody debris kaupapa. Concerns focused on how recovery work does not undermine the Ūawa catchment planning. Highlighting the need to think in a bigger picture.
- 4.3. Council acknowledged this and will coordinate with the woody debris project managers.
- 4.4. A member brought up the need to ensure a holistic approach for catchment planning. Clarity on the type of catchment plan whether focused on planning for climate change preparation or natural disaster planning.
- 4.5. An issue was raised on how the Waimatā river can be compared to a national bottom line of waterways, when there are mud volcanoes in the Waimatā catchment. Consultant

responded that there is an attribute table in the NPS-FM that accounts for natural occurring processes, which in this case the mud volcano will apply.

5. Wrap-up and next steps in the process

5.1. The meeting ran out of the allocated time. The outstanding agenda item (Freshwater Management Units) will be addressed at the next meeting.

5.2. The next hui is scheduled for April 2024. Staff will circulate the exact date once confirmed.

6. Closing karakia

6.1. The hui closed at 11:30am with a karakia followed by lunch.

7. Tasks to be actioned

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WP-T1	Share slides with members and consider using SharePoint. Also, upload collateral to webpage.	Katrina	10 April
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PARKING LIST

The following matters have been captured from discussions of the **TAIRĀWHITI WAIMATA-PAKARAE ADVISORY GROUP** hui. They are captured here to be incorporated as supplementary recommendations in the Group's final report and/or responded to directly.



Ref	Item/Action	Date raised	Status
WP-T1	Share slides with members and consider using SharePoint. Also, upload collateral to webpage.	27/02/2024	Actioned on 13 March
WP-T2	Get in touch with the Woody Debris taskforce to understand their scope of work, following members' concerns that Council teams may inadvertently undermine good work already done due to a lack of awareness about each other's work programmes.	27/02/2024	Janic to update Advisory Group on 10 April
WP-T3	Prepare map of wetlands in the catchment (may need to be a series of maps because of scale).	27/02/2024	Actioned on 29 February
WP-T4	Provide map showing overlay of Māori freehold land.	27/02/2024	Actioned on 29 February
WP-T5	Provide map with the 3B Layer.	27/02/2024	In progress
WP-T6	Share payment details with members.	27/02/2024	Actioned on 27 February
WP-T7	Finalise the Terms of Reference and upload on Participate Portal.	27/02/2024	Actioned