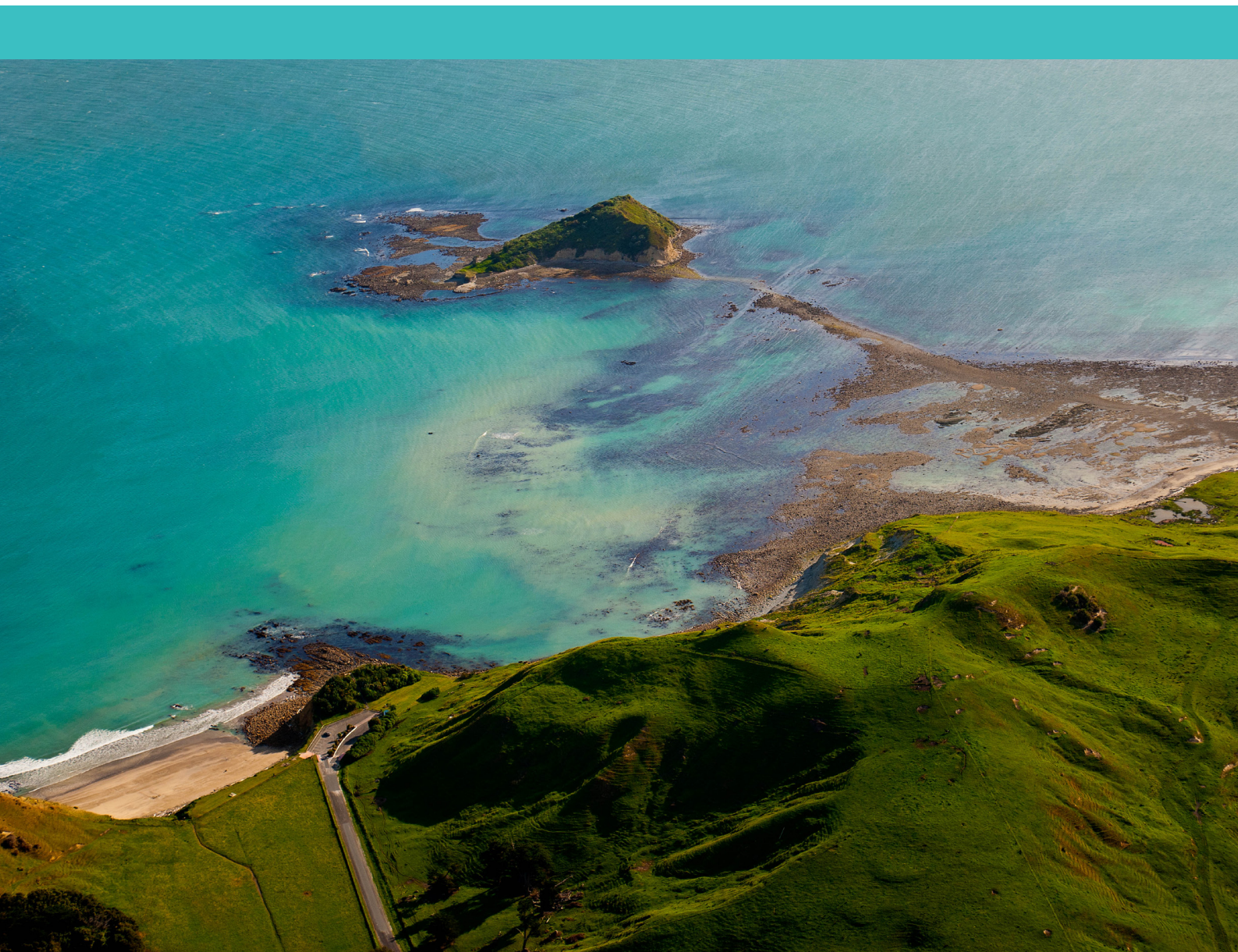


2024/25

# Ngā utu me ngā utu whakauru

## Fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community



## Contents

About the fees and charges	3
Corridor access requests	4
CAR type definitions	5
Cemeteries	6
Community housing	7
Environmental and regulatory services	8
• Staff time, basis of charges and disbursements	8
• Resource consents	10
• Policy planning	18
• Building services	19
• Environmental health services	25
• Parking	36
Gisborne theatres	37
HB Williams Memorial Library	41
Parks, reserves and sports grounds	42
Pools	42
Stormwater, wastewater and water supply	43
Rates	44
Summer camping	44
Conveniences	44



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## About the fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community. **Fees and charges are reviewed annually as part of the Annual Plan or Long-Term Plan.** However, fees can be changed or updated during the year. These changes will be updated via the website. While reviewing fees and charges, several principles are considered. These include the cost of providing a service, value for money, and community expectations while considering the balance of affordability and accessibility of services. However, predominantly fees and charges are set based on cost recovery or set by legislation.

Fees and charges have predominately increased by the rate of inflation used for year 1 of the Three year Plan, 2.9%. Unless the fee is regulated, we round to the nearest dollar so some fees may be slightly higher than inflation, especially in lower fees. Regulated fees are updated when we are notified by the authority.

### Summary of new fees or changes (other than inflation costs)

- Some fees and charges have been removed or made exempt (eg. building consents for Fast Track garages, due to the to variability and complexities these now require a normal building consent.
- There is a new fee for telemetered water meter readings which are automated and no web portal/text reading entries are required
- A new fee has been introduced for a Project Information Memorandum for entities not required to obtain a buliding consent.
- The building consent fee for Marquees has been increased more than inflation due to the amount of work involved being comparable to a regular building consent.
- The water by meter charge has increased more than inflation, from \$1.64 to \$1.85 per cubic meter, exclusive of GST. This rate increase is primarily attributed to the increased production costs.
- The standard fee for scanning building consents has been reduced, this fee historically was oncosted to Council, this has now stopped.
- The printing charges for Building consents has increased due to the increase in volume of printing required.
- The Accreditation Levy Charge has been increased from 55c to \$1.00 per \$1000 to cover one fulltime equivalent employee, IANZ costs plus competency reviews (external).
- There has been an increase in the hireage fees for the Gisborne Soundshell, this is due to increased maintenance requirements (fencing off wet areas & extra cleaning of building costs prior to a booking).
- The parking fee for the Library Car Park has increased to \$2 per hour, this is premium CBD parking.
- The charges for Kiwa Pools have not been increased, these are to remain unchanged until the first review after the first 12 months of operation.

## Corridor access requests

Car Type	2024/25 Fees \$
Standard CAR	353
Will incur an inspection charge – fee below*	
Project CAR	353
Will incur an inspection charge – fee below*	
Non-Standard CAR	528
Will incur an inspection charge – fee below*	
Blanket CAR	176
Will incur an inspection charge – fee below*	
* Close inspection per site	176
* Commercial utility providers can avoid this charge if they provide photographic evidence of the completed work site. This will reduce the inspection workload. These sites are assessed as low risk as these are professional tradespeople operating to the 'National Code of Practice for Utility Operators'. There will be clear guidelines on requirements for this self-service aspect.	
Non-Compliance	580
Minor CAR	At Council discretion
Work Access Permit Extension	90
Cancelation of CAR Application	90
Time Restricted per car park per day (Designated pay-to-park areas)	41

### Authority/Requirement: Section 150 of the Local Government Act (2002)

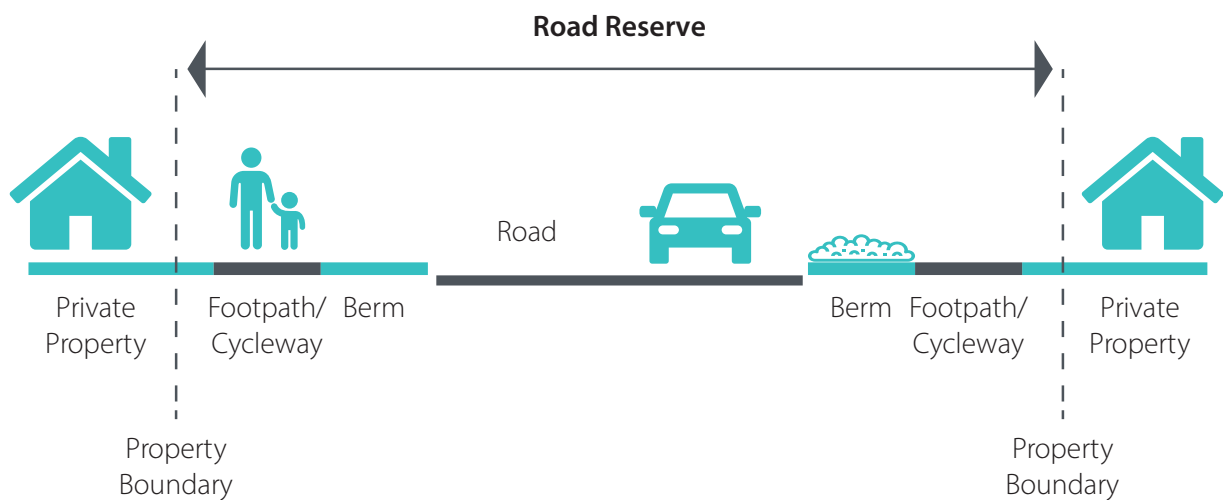
- A CAR is required for, but not limited to, the following activities:
- Any activity that will alter, or cause to be altered, the surface of any part of the road corridor - including and not limited to excavating, drilling and resurfacing
- The placement of any pipe, duct, pole, cabinet or other structure below, on or above the road corridor
- A new vehicle crossing, driveway works
- Building construction (commercial)
- Scaffolding works associated with renovations or building maintenance
- Shop front fit outs/repairs/replacements
- Crane operators
- Building cleaning/painting up to 4 hours
- Events



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## CAR type definitions

<b>Standard CAR</b>	This is a CAR that requires no expert input from the Network Managers or Contract Managers. These are mostly excavation CARS.
<b>Project CAR</b>	This covers professional project work that is either long and/or has standard work site practices that can be bundled under one CAR. For example, connecting ultra-fast broadband to houses or undertaking emergency work like repairing burst water pipes.
<b>Non-standard CAR</b>	This is a CAR that requires expert input from the Network Managers or Contract Managers. It may have implications for other roading activities. It may need interdepartmental consideration as well.
<b>Non-compliance</b>	This is a charge for those working on the network that either do not have a CAR or are in breach of their CAR conditions.
<b>Inspection per site</b>	This is a fee for having network professionals investigate the worksite as required at completion, at the end of the defect liability period or other as required.



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Cemeteries

Item	2024/25 Fees \$
<b>Burial Plot Purchase Fee</b>	
<b>Full size - 2.4m x 1.2m</b>	
Taruheru	1260
Motu	345
Ormond	345
Patutahi	1260
Rakauroa	345
Ruatōria	345
Te Araroa	345
Te Puia	345
Tokomaru Bay	1260
Tolaga Bay	1260
Children's Lawn (Taruheru Cemetery) - 0.6m x 1.2m	345
<b>Interment Fee</b>	
<b>Monday - Friday</b>	
Standard	600
Children (12 years and under)	300
Additional fee for out-of-district residents (additional to normal interment fee)	300
<b>Saturday and Sunday</b>	
Standard	885
Children (12 years and under)	450
Additional fee for out-of-district residents (additional to normal interment fee)	590
<b>Statutory Holiday</b>	
Standard	1375
Children (12 years and under)	690
Additional fee for out-of-district residents (additional to normal interment fee)	590
<b>Ashes Plot Purchase and Placement</b>	
Ashes - 450mm x 450mm berm (placement of ashes extra)	285
Garden block (includes two placements of ashes)	515
Niche area (includes first placement of ashes and plaque with 14 words inscription)	257
Tokomaru Bay and Tolaga Bay (2 placements of ashes)	285
Placement of ashes in any plot already purchased in cemetery	80
<b>Other Charges</b>	
Disinterment fee	765
Extra deep digging of grave	180



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Community housing

Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). Rents are reviewed on an annual basis. Please refer to the GDC website for rent updates:

<https://www.gdc.govt.nz/community-housing/>

Complex	Location
Attlee Place	Carnarvon Street
Awhina Court	Ayton Street
Barwick Place	Wainui Road
Craig Court	Craig Road
Elgin Court	Lytton Road
Frances Gregory Court	Jackson Street
Lytton Court	Lytton Road
Lytton Court - Disabled Unit	Lytton Road
Rangimarie Court	Hospital Road
Te Karaka Court	Balfour Road
Wildish Court	Wildish Street

**Note:** Applicants must be aged 55 or older, hold a current community services and/or an equivalent SuperGold Card. A bond of \$350 plus two weeks' rent in advance must be paid at the commencement of a tenancy. When a tenant wishes to vacate a unit, bond payments are fully refundable if the unit is in the same condition as when it was first occupied.

# Environmental and regulatory services

## Staff time, basis of charges and disbursements

### Staff time

An hourly charge-out rate will apply unless otherwise stated:		2024/25 Fees \$
Team Leader/Manager		
Senior Scientist		206
Senior Officer and Principal Planner		
Development Engineer & Geotechnical Officer		
Science Officer		
Planner, Intermediate Planner		184
Building Services Officer		
Building Technical Officer		
Administrative services / Consent Co-ordinator (per hour)		123
Consultant, Technical Expert - External		Charge at cost plus disbursements

### Basis of charges

The hours applied by staff to the resolution of an application or event, and subsequently charged for, will be reasonable taking into account Council's responsibilities, cost to applicant and welfare of the community.

Provision of information in response to general enquiries is a free service to the public unless otherwise specified in this document.

Provision of professional advice in relation to specific building and development proposals is free for an initial period of 15 minutes. Thereafter it is charged on a cost of service basis.

For resource consent applications, Council requires a cost recoverable deposit to be paid, this is a deposit only and further fees may be charged on a full cost recovery basis.

A 50% premium may be added to normal charge-out rates for activities caused by working without or outside the terms of consents required by Council.

Where the Tairāwhiti Plan has stated that other fees and charges provisions apply or that no charges will apply this is also specified in this document.





## Disbursements

The hourly charge-out rates include normal office overheads such as telephone calls, office accommodation records and typing. Other actual disbursements such as photocopying will be charged as follows, unless otherwise stated in the fees and charges document:

		2024/25 Fees	
<b>Microfilming/scanning</b>			
Scan per page		\$2.25 - \$8.99	
<b>Photocopies/printing</b>		<b>B&amp;W</b>	<b>Colour</b>
<b>Less than 20 copies</b>			
A4		0.89	1.44
A3		1.44	2.66
<b>More than 20 copies*</b>			
A4		0.44	0.66
A3		0.55	0.78
<b>Mapping printing/copying</b>		<b>Full colour</b>	<b>With aerial photo</b>
A4		11	15
A3		15	21
A2		21	27
A1		27	39
A0		39	59
<b>Mapping scanning</b>		<b>\$</b>	<b>\$</b>
<100		11	39
>100 same original size		7	59

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Resource consents

### Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

We charge the actual and reasonable costs for processing a consent application, apart from a limited number of applications which are subject to a fixed fee as detailed below. Actual and reasonable costs include, but are not limited to:

- Staff time spent processing a resource consent at the staff charge out rates detailed in section 1.0.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning and hearing costs.

Authority/ Requirement	Subject	2024/25 Fees
	<b>Subdivison</b>	
	<b>Deposit Fee</b>	
	a. Non-notified deposit <sup>(2)</sup>	1,400
	b. Notified deposit <sup>(2)</sup>	5,000
	c. Section 223 deposit <sup>(2)</sup>	250
	d. Section 224(c) deposit <sup>(2)</sup>	470
	e. Combined Section 223 and Section 224(c) deposit <sup>(2)</sup>	750
	f. Section 221 - Consent Notice deposit <sup>(2)</sup>	110
Resource Management Act 1991 Section 36	<b>Actual Fee</b>	
	g. Section 222 - Completion Certificate plus Bond	207
	h. Section 108(2)(b) - Bond*	Actual and reasonable cost
	i. Engineering Plan check (including site visits)*	Actual and reasonable cost
	j. Section 226 - certificate to separate record of title*	Actual and reasonable cost
	k. Section 241 - certificate to cancel amalgamation*	Actual and reasonable cost
	l. Section 243 - surrender of easements*	Actual and reasonable cost

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.



Authority/ Requirement	Subject	2024/25 Fees
<b>Regional and District Resource Consents</b>		
<b>Deposit Fee</b>		
Resource Management Act 1991 Section 36	a. Certificate of Compliance / Certificate of Existing Use Rights (Deposit Fee) <sup>(2)</sup>	600
	b. Partial transfer of water consent to another person within the existing consent term (Deposit Fee) <sup>(2)</sup>	110
	c. Non-notified (Deposit Fee) <sup>(2)</sup>	1400
	d. Notified (Deposit Fee) <sup>(2)</sup>	5000
	e. Bore Permit (Deposit Fee) <sup>(2)</sup>	600
	f. Section 127 - variation (Deposit Fee) <sup>(2)</sup>	545
	g. Bundled - More than one activity type bundled together triggers this fee (Deposit Fee) <sup>(2)</sup>	1800
	h. Clustered / Global Consents - Five or more consent applications lodged together triggers this fee (Deposit Fee) <sup>(2)</sup>	3000

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	Subject
	<b>Actual Fee</b>	
	Whole transfer of Coastal Permits, Water Take consents, Water Permits for Damming or Diverting and Discharge Permits (but not limited to) to another person at the same site within the existing consent term	96
	Application to reduce the allocated rate of surface water take consent or allocated annual volume of groundwater take consent	Nil
	Applications for activities identified in regional and district plans that have a zero fee - Activity which only infringes the Soil Conservation (and no other) Rules in the Tairāwhiti Plan <sup>3</sup>	Nil
	Water Take Consent - Non-Refundable Waitlist Payment*	57
	Pre-Lodgement advice/Pre application meeting****	Actual & reasonable cost
Resource Management Act 1991 Section 36	Land Use Consent Condition(s) Certification*	Actual & reasonable cost
	Section 108(2)(B) - Bond*	Actual & reasonable cost
	Section 125 - Extension of Time*	Actual & reasonable cost
	Section 128 - Review of consent conditions by consent authority*	Actual & reasonable cost
	Section 36 - Miscellaneous Certificates of Compliance*	Actual & reasonable cost
	Section 36 - Cancellation of RMA instruments*	Actual & reasonable cost
	Section 87BB - Deemed Permitted Activity*	Actual & reasonable cost
Local Government Act 2002 Section 50	Right of way approval – Section 348*	Actual & reasonable cost



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees	
<b>Resource Consent Administration</b>			
<b>Circulation Fee</b>			
Resource Management Act 1991 Section 36	Non-notified applications (Circulation to 1 - 3 parties)	210	
	Non-notified applications (Circulation to more than 4 parties)	259	
	Notified applications	430	
	<b>Actual Fee</b>		
	Cancel consent - all processing costs to date, plus fee of:	98	
	Search of Council records for National Environmental Standards requirements - residential site	418	
	Search of Council records for National Environmental Standards requirements - commercial site	474	
	<b>Subscription - Actual Fee</b>		
	One Off / First Request - Weekly Monthly Consent Data Report*	121	
	Annual Subscription - Weekly Consent Data Report - Request of same data	915	
	Annual Subscription - Monthly Consent Data Report - Request of same data	199	
	<b>Hearings</b>		
Resource Management Act 1991 Section 36	Commissioner's costs (external commissioners at applicant's request)*	Actual & reasonable cost	
	Commissioner's costs (at submitter's request)**	Actual & reasonable cost	
	Commissioner's costs (at Council appointment)***	Actual & reasonable cost	
<b>Designations</b>			
Resource Management Act 1991 Section 36	<b>DEPOSIT FEE</b>		
	Designations (Deposit Fee) <sup>2</sup>	3,100	
	Outline Plan Consideration (Deposit Fee) <sup>2</sup>	425	
	Section 176A Outline Plan Waiver (Deposit Fee) <sup>2</sup>	265	
	Section 176A(2)(c) <b>Notice of Requirement</b>		
	Non-notified (deposit fee) <sup>2</sup>	1400	
	Notified (Deposit fee) <sup>2</sup>	5000	

1. The Resource Consent Administration-Circulation Fee is non-refundable for resource consents returned as incomplete under section 88 of the Resource Management Act 1991.
2. The Council will charge for additional time processing the consent where this time exceeds the deposit paid. Under S36AAB(2), the Council is able to stop processing a consent until this fixed fee is paid.
3. Note the Tairāwhiti Plan identifies in Policy that these consents will not be charged for.

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

- \* Items are charged at actual and reasonable cost unless otherwise identified.
- \*\* The submitter(s) pay the actual cost of the application being heard and decided, less any charges payable by the applicant for the amount (estimated by the Resource Consents Manager) it would cost for the application to be heard and decided.
- \*\*\* The applicant pays the actual cost of the application being heard and decided less any discount percentage as per Council's hearings discount policy where commissioners have been used because Council has a greater interest than the public.
- \*\*\*\* First hour of one staff members time is provided free of charge. Thereafter staff time for pre-lodgement advice/ pre-application meetings are charged in accordance with the fees & charges schedule. These costs will include administrative time, preparation, actual meeting time and follow up advice.

---

**Note: Staff time in preparing reports and attending hearings will be charged at actual time.  
Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual cost.**

---



## Compliance monitoring and enforcement

The Compliance Monitoring and Enforcement Team charge actual and reasonable costs for all permitted activity, consent and non-compliance monitoring. Actual and reasonable costs include, but are not limited to:

- Staff time spent monitoring sites, including travel time, desk top monitoring (data/technical analysis etc.), meetings, phone calls, tests and samples.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning.

Authority/ Requirement	Subject	2024/25 Fees
<b>Regional and District Resource Consents</b>		
<b>Consent Monitoring</b>		
Resource Management Act 1991 Section 36	Set up the resource consent monitoring programme <sup>(4)</sup>	185
	Technical Advisor - Charge-out rate per hour	206
	Compliance Monitoring Officer - Charge-out rate per hour	185
	Administrative Services - Charge-out rate per hour	124
	Fee for late submissions and/or incorrect submission of records (including data) and monitoring reports as required by consent or Resource Management Act Regulations	224
	Disbursements: Kilometres <sup>(3)</sup>	95c/km
	Disbursements: Other <sup>(4)</sup>	Actual & reasonable cost
Resource Management Act 1991		
National Environmental Standard for Plantation Forestry Part 3 & National Environmental Standard Commercial Forestry Regulations	<b>Permitted Activity Monitoring – Forestry</b>	
Regulation 106 (a)	Permitted Activity monitoring for Regulation 24 <sup>(2)</sup> (earthworks)	Actual & reasonable cost
Regulation 106 (b)	Permitted Activity monitoring for Regulation 37 <sup>(2)</sup> (river crossings)	Actual & reasonable cost
Regulation 106 (c)	Permitted Activity monitoring for Regulation 51 <sup>(2)</sup> (forestry quarrying)	Actual & reasonable cost
Regulation 106 (d)	Permitted Activity monitoring for Regulation 63 <sup>(2)</sup> (harvesting)	Actual & reasonable cost

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
Tairāwhiti Resource Management Plan	<b>Permitted Activity Monitoring – Stormwater</b>	
<b>Point Source Discharges</b>		
Rule 6.2.3(3)	Permitted Activity monitoring for Stormwater for Rule <sup>(2)</sup>	Actual & reasonable cost
	<b>Measuring and Reporting of Water Takes Regulations 2010</b>	
	<b>Water Use Returns and Audits (Annual Fee)</b>	
	Web portal/text water meter entry fee *	172
	* Telemetered water meter entry fee	100
	Telemetered or web portal/text entry - each additional water meter	45
	Fax/email/standard post	260
<b>Resource Management Act 1991</b>	Fax/email/standard post - each additional water meter	89
	Where water take has not commenced during the year	89
	<b>Other Fees</b>	
	Compliance audit where water meters don't meet standards	315
	<b>Site Visits <sup>(4)</sup></b>	
	Charged at actual and reasonable cost	Actual & reasonable cost
	<b>Enforcement Fees</b>	
Resource Management Act 1991 Section 36	Council administration charge for issuing enforcement actions – charged to holder of consent (does not include any additional costs of non-compliance)	185
	Fee for late submissions and/or incorrect submission of records (including data) and monitoring reports as required by consent or Resource Management Act Regulations	224



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.



## Environmental science monitoring

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

Authority/ Requirement	Subject	2024/25 Fees
	<b>Regional Impact / Monitoring / Science Charges (ongoing consents)</b>	
	Air discharge – small	72
	Air discharge – medium	234
	Air discharge – large	467
	Discharge to land or water - small	72
	Discharge to land or water - medium	234
	Discharge to land or water - large	467
	Water take surface water <5 l/s, or groundwater <100,000m <sup>3</sup> /year	72
	Water takes surface water 5-25l/s, or groundwater 100,000 – 200,000 m <sup>3</sup> /year	234
	Water takes surface water >25l/s -60l/s, groundwater >200,000 m <sup>3</sup> /year -<400,000 m <sup>3</sup> /year	814
Resource Management Act 1991 Section 36	Water take surface water 60 l/s - <100 l/s, groundwater 400,000 m <sup>3</sup> /year - <1,000,000m <sup>3</sup> /year	1,162
	Water take surface water>100 l/s, groundwater >1,000,000m <sup>3</sup> /year	2,320
	Gravel/Sand abstraction <2000m <sup>3</sup> /annum	72
	Gravel/Sand abstraction >2000-10,000m <sup>3</sup> /annum	234
	Gravel/Sand abstraction >10,000m <sup>3</sup> /annum	350
	Forestry/woodlot harvest <100 ha	72
	Forestry harvest >100 – 200 ha	119
	Forestry harvest >200ha	234
	Quarry/other earthworks	72
	Native vegetation clearance	72

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Policy planning

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211)  
Local Government Act 2002

Authority/ Requirement	Subject	2024/25 Fees
<b>Private Plan Changes - Deposit Fee</b>		
	<p><i>Note: Council may reduce the deposit fee to the estimated actual and reasonable costs if staff consider this is likely to be significantly less than the deposit fee.</i></p> <p>The Council may, at its discretion, charge the costs incurred to date before initiating the following milestones:</p>	
Resource Management Act 1991 Section 36 AND Part 2, Schedule 1	<ul style="list-style-type: none"> <li>• Before the request for the change to the policy statement or plan is included on the committee agenda; and</li> <li>• Before the matter is included on the agenda of the Hearings committee or other committee for decision.</li> </ul> <p>The Council may also, at its discretion, require a deposit of the anticipated cost of commissioning any report in relation to the request. Costs associated with any request for a change to a policy statement or plan that is adopted by the Council, as if it was a change made by itself, will not be recovered from the applicant and a refund will be given of any charges paid.</p>	17,380
<b>Development Contributions</b>		
Local Government Act 2002 Sub Part 5 (s.197 to s.211)	Council will assess resource consent and building consent applications for development contributions in accordance with its current policy, available on the GDC website.	In accordance with the current policy
<b>Cost of Hard Copy Plans (excl Postage)*</b>		
	Tairāwhiti Resource Management Plan	1,539

\*Items are charged at actual cost unless otherwise identified.



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Building services

Authority/ Requirement	Subject	2024/25 Fees
<b>Project Information Memoranda</b>		
	Minor Projects	*
	Residential <sup>(1)</sup>	343
Building Act 2004	Commercial <sup>(1)</sup>	392
Section 240	Industrial <sup>(1)</sup>	431
Local Government Act 2002	Project Information Memorandum for entities which will not obtain a building consent.	500
<b>Note:</b> Costs quoted are the minimum fees incurred and may be more.		
<b>Land Information Memoranda</b>		
	<b>1. Residential:</b> Under 1 hectare = 10 working days <sup>(1)</sup>	394
Local Government Official Information and Meetings Act Section 44A	<b>2. Commercial/Industrial/Rural or Residential greater than 1 hectare</b> = 10 working days (application fee) <sup>(1)</sup>	632
	<b>Note:</b> Costs quoted are the minimum fees incurred and may be more.	
	<b>Forestry Blocks</b> - If in doubt regarding the category please contact Gisborne District Council	*
	<b>Large Properties</b> will be charged accordingly.	*
Resource Management Act 1991 Section 36	<b>Record retrieval fee</b>	55
<b>Property Search</b>		
	<b>Residential property search</b>	76
	Rural package (base fee) balance to be charged at time and materials basis on completion or termination of application	70
	Most recent floor and site plan	20
	Plumbing and drainage plan	17
Building Act 2004 Section 219 & 240	Specific plan/permit	17
	<b>Commercial</b>	119
	Most recent site plan, floor plan, elevations, cross sections	48
	Most recent floor and site plan	20
	Plumbing and drainage plan	17
	Specific plan/permit	17
Local Government Act 2002 Section 150	<b>Overseas Investment Certificates</b>	*

**\* Special Instructions:** Should special circumstances exist that result in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate based on the amount of time required to provide the requested information. The cost will be based on the hourly rate in Section 1.0.

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
Local Government Act 2002 Section 150	<b>Rural Address Property Identification (RAPID) No.</b>	
	To allocate and supply RAPID number and plate	29
	<b>Product Delivery</b>	
	Courier/ postage costs	*at cost
Building Act 2004 Section 72 (Building Subject to Hazard)	<b>Record of Title Registration</b>	
	Sections 73 and 74 Notice	342
	Removal of above registration	332
Building Act 2004 Section 75 (Building over two or more Separate Lots)	<b>Record of Title Registration</b>	
	Sections 77 and 78 Notice	333
	Removal of above registration	332
Local Government Act 2002 Section 150	Common Drains Section 461 - LGA 1974	*at cost
	Entry of Building Report to Property File	70
	Copy of Record of Title	25
	Copy of Consent Notice (base fee)	20
	Copy of each additional Consent Notice	10
Building Act 2004	<b>Building Consent Exemption (record on Property File)</b>	
	Exemptions	140
Building Act 2004 Section 240	<b>Scanning of Building Consent Plans Disbursements</b>	
	Standard fee (all A4 and A3)	45
	Standard fee for consecutive 100 pages	25
	A2, A1 plans - per sheet	15
	<b>Note:</b> Scanning fee is not applicable to digitally lodged or fixed fee consents.	
	<b>Printing of Building Consent Plans Disbursements</b>	
	Standard fee (A4 and A3 sheets) - up to 100 pages	59
Standard fee for consecutive 100 pages	35	
A2, A1 plans - per sheet	17	
	<b>Note:</b> Printing fee is not applicable to fixed fee consents.	



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	2024/25 Fees
<b>1. New Structures, Additions and Alterations (deposit) <sup>(1)</sup> balance to be charged at time and materials basis on completion or termination of application</b>	
Alterations and garages <sup>(1)</sup>	650
New dwellings <sup>(1)</sup>	1,000
Commercial up to and including \$1m <sup>(1)</sup>	1,200
Commercial or other above \$1m <sup>(1)</sup>	2,500
<b>2. Fireplaces <sup>(2)</sup></b>	
Freestanding <sup>(2)</sup>	438
In-Built <sup>(2)</sup>	577
<b>3. Marquees</b>	
	350
<b>4. Demolition - deposit * <sup>(2)</sup> balance to be charged at time and materials basis on completion or termination of application</b>	
a. Residential (includes 1 inspection) # <sup>(2)</sup>	253
b. Commercial (includes 2 inspections) # <sup>(2)</sup>	438
# Additional inspections at cost	
# Plus footpath and sign damage bond (as overleaf)	

Building Act 2004  
Section 219 & 240

Authority/ Requirement	Subject	2024/25 Fees	
<b>Building Consents</b>			
Local Government Act 2002 Section 150 Building Act 2004 Section 219 & 240 Resource Management Act 1991 Section 36	5 Sign Consent	*	
	<b>Note:</b> Some signs will require land use consent - see 2.0 Resource Consents		
		*	
Building Act 2004 Section 219 & 240	6 Pools up to \$19,000 - deposit <sup>(3)</sup> balance to be charged at time and materials basis on completion or termination of application	(3)	
	In-ground swimming pools, fence and drainage <sup>(2)</sup>	629	
	Above ground swimming pools, fence and drainage including fencing existing pool <sup>(2)</sup>	438	
	Three yearly inspection of swimming pool fencing as required by the Building Act 2004	184	
	Revisit for non-compliant pool after check *		
	Entry of swimming pool inspection report from IQPI onto property file	70	
	7 <b>Minor Building Consent (4)</b> Work under minor building consent must be for a residential project under the value of \$19,000 and meet the criteria listed on the Application for Minor Building Work form. <sup>(2)</sup>	629	
	8 <b>Solar Panels (restrictions apply)</b>	546	
	<b>Footpath and Sign Damage</b>		
	Building Act 2004 Section 219 & 240	Footpath damage - refundable deposit# <b>Note: GST exempt</b>	1,000
Footpath damage (CBD per metre street frontage) - refundable deposit# <b>Note: GST exempt</b>		300	
Relocation - sign damage - refundable deposit# <b>Note: GST exempt</b>		0	
# <b>Plus</b> Administration Fee - non-refundable		68	
<b>Technical Peer Reviews</b>			
Building Act 2004 Section 219 & 240	Peer review fee (charged at cost)	*	
<b>Accreditation Levy Charge (applies to all building consents)</b>			
<i><b>Note:</b> Levy is already included in fixed fee consents</i>			
Building Act 2004 Section 219 & 240	\$1.00 per \$1,000 - Minimum fee	31	
	\$1.00 per \$1,000 - Maximum fee	1000	
<b>Code Compliance Certificate (CCC)</b>			
<i><b>Note:</b> Fee already included in fixed fee consents</i>			
Building Act 2004 Section 219 & 240	CCC - Residential and small projects	98	
	CCC - Standard commercial	286	
	CCC - Large commercial (with fire design, occupancy >100, or multi-unit >10)	570	



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
<b>Changes to Building Consent</b>		
	* Amendment to building consent	*
	* Extension to building consent	50
Building Act 2004 Section 219 & 240	Consent re-activation fee (no activity for more than 5 years)	113
	Record retrieval fee	55
	<b>Refused building consents</b> - all processing costs to date, plus fee of:	96
<b>Compliance Schedules</b>		
	Schedule application base fee	140
Building Act 2004 Section 219 & 240	<b>Plus</b> fee per feature identified in schedule +	50
	Amendment to compliance schedule base fee	74
	<b>Plus</b> fee per feature removed/added or altered +	50
<b>Building Warrant of Fitness</b>		
Building Act 2004 Section 219 & 240	Building warrant of fitness site audit	179
	Process building warrant of fitness	81
<b>Certificate of Acceptance</b>		
Building Act 2004 Section 97(d)	Certificate of Acceptance - Relevant building consent fees plus	778
	<b>Certificate for Public use</b>	219
	<b>Renew Certificate for Public use</b>	132
Building Act 2004 Section 219.01	<b>Information on Building Consents (i.e. schedules, compiled data)</b>	*
	<b>Special Services</b>	
	Disbursements : Mileage	95c/km
	Disbursements : Other	*at cost
<b>Amusement Devices (GST Exclusive)</b>		
	Single device	10
Amusement Devices Regulations 1978	Each additional device	2
	Each device beyond 7 days	1
	Plus administration, processing and inspection	*at cost
<b>Inspections</b>		
Local Government Act 2002 Section 150	Where applicable (per hour)	185
<b>Development Contributions</b>		
Local Government Act 2002 Sub Parts (s.197- s.211)	Council will assess building consent applications for development contributions in accordance with its current policy (available on the GDC website)	In accordance with current policy
	Appeals	* at cost

\* Items are charged at actual and reasonable cost unless otherwise identified.

(1) Items are charged at actual and reasonable cost to memorandum/consent stage. Charges for subsequent required inspections are made at uplift of consent on the basis of specific quoted schedule. Council reserves the right to recover additional inspection charges made necessary by action or inaction of consent holder. Each inspection type is charged at a standard rate. On visits where more than one inspection type is undertaken each incurs a fee.

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

- (2) Deposit and standard fee includes set number of inspections and standard processing time. Any additional inspections or time to process the consent will be charged at cost.
- (3) Pools on a hill/slope or with a value of over \$20,000 will require a full actual and reasonable cost Building Consent.
- (4) Jobs that require only one inspection will be at a lesser rate. This is at the discretion of Council building official.

---

**NOTE:** A Ministry of Business, Innovation and Employment (MBIE) levy is charged at the rate of \$1.75 inc GST for each \$1,000 or part thereof of total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,444 inc GST or more. A Building Research Association of New Zealand (BRANZ) levy is charged at the rate of \$1 of each \$1,000 or part thereof of the total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,000 or more. Some of the fees are determined by statute or regulation and Council is not able to change them. They are subject to change on direction without notice. Council reserves the right to increase charges for Land Information New Zealand should these increase.

---

**The building services fees and charges relate to the following regulations:**

- Building Act 2004, S. 45.01(d), S.72, S.75, S.240, S.219(d)
- Local Government Act 2002, S.150 and Sub Parts S.197-S.211
- Public Places Bylaw
- Amusement Devices Regulations 1978
- Resource Management Act 1991, S.36
- Local Government Official Information and Meeting Act, S.44A





## Environmental health services

### Registrations

Authority/ Requirement	Subject	2024/25 Fees	
Food Act 2014	<b>New registration</b>		
	Processing registration of risk based measure based upon a template or model issued by MPI of a business subject to a national programme:		
	Fixed fee <sup>(4)</sup>	349	
	Multisite business - extra fee per additional site <sup>(4)</sup>	165	
	Per hour for every extra hour of process time <sup>(5)</sup>	185	
	<b>Renewal of registration</b>		
	Processing annual renewal of existing registration:		
	Food Act 2014 Section 204	Fixed fee <sup>(4)</sup>	209
	Food Regulations 2015	Multisite business - application per additional site (4)	93
		Per hour for every extra hour of process time <sup>(5)</sup>	185
Food Act 2014 Section 204 Food Regulations 2015	<b>Amendment to registration</b>		
	Processing amendment to registered risk based measure based on a template or model issued by MPI or to registration of a business subject to a national programme:		
	Fixed fee <sup>(4)</sup> Significant <sup>(2)</sup>	201	
	Fixed fee <sup>(4)</sup> Minor <sup>(3)</sup>	124	
	Per hour for every extra hour of process time <sup>(5)</sup>	121	
	<b>Verification <sup>(6)</sup></b>		
	Conducting verifications. Charges include time spent on scheduling and final administration, preparation, on site or remote verification, reporting and follow up.		
	Per hour for officer time <sup>(6)</sup>	185	
	Per hour for administration time <sup>(6)</sup>	124	
	Technical specialist required - at cost <sup>(6)</sup>	at cost	
Food Act 2014 Section 204 Food Regulations 2015	Overdue Corrective Action Follow up. Charges include time spent on email, phone calls, site visits, assessment, outcome changes and administration	185	
	<b>Compliance and monitoring: (charge per hour) <sup>(6)</sup></b>		
	Conduct complaint driven investigation resulting in issue of improvement notice by food safety officer.	185	
	Conduct emergency investigation resulting in issue of direction or seizure notice.		
	Disposal costs for seized food or food related accessories. <sup>(6)</sup>	at cost	
	Storage costs for seized food or food related accessories. <sup>(6)</sup>	at cost	
	Application for review of issue of improvement notice <sup>(6)</sup>	185	
	Monitor food safety and suitability <sup>(6)</sup>	185	
	<b>Cancellation of verification audits <sup>(6)</sup></b>		
	These can come on same working day or non-attendance by essential personnel preventing completion of a verification.		
Loss of 1 hour cost recovered at:	185		
<b>Mentoring services: (charge per hour)</b>	185		

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
<b>Harbourmaster</b>		
Gisborne District Navigation and Safety Bylaw	Application for suspension or exemption Plus Disbursements	68 at cost
Local Government Act 2002 Section 150		
General Harbour (Nautical and Miscellaneous) Regulations 169, Section 21 Gisborne District Navigation and Safety Bylaw	Removal of vessel or obstruction (per hour), plus vessel hire and any other contractor costs.	207
<b>Tier 1 Marine Oil Spill Plan Assessment</b>		
Local Government Act 2002 Section 150	Lodgement	45
	Assessment (per hour)	207
	Audit (per hour)	207
<b>Harbour Master and Boat Charge out rates</b>		
Gisborne District Navigation and Safety Bylaw	Per Hour (or part thereof)	350
	Per Half Day (up to four hours)	1000
	Per Day (up to eight hours)	2000



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
<b>Registrations</b>		
Health (Registration of Premises) Regulations 1966 Regulation 7	Change of ownership of registered or licensed premises <sup>(4)</sup>	176
Local Government Act 2002 Section 150	Application Fee for Proposed New Registered or Licensed Premises (excluding food) <sup>(4)</sup>	203
<b>Hairdressers Annual Registration and inspection</b>		
Health (Registration of Premises) Regulations 1966 Regulation 7	Health (Hairdressers) Regulations 1980 Regulation 3 - Non A-Grade Premises <sup>(4)</sup>	555
	- A-Grade Premises -Hairdresser <sup>(4)</sup>	316
	- Extra Inspections - charged at cost using the hourly rate of: <sup>(6)</sup>	185
<b>Unregistered Hairdressers</b>		
Local Government Act 2002 Section 150	Health (Hairdressers) Regulations 1980 - Hygiene Inspection - charged at cost using the hourly rate of: (6)	185
<b>Funeral Directors Annual Registration and Inspection</b>		
Health (Registration of Premises) Regulations 1966 Regulation 7	Health Burial Regulations 1946 Regulation 13	380
<b>Camping Ground Annual Registration and Inspection</b>		
Camping Ground Regulations 1985 Regulation 3	Normal	556
	Limited Duration Camping Grounds	469
<b>Offensive Trade Registration and Inspection</b>		
Health Act 1956 Section 54 (1)	Offensive Trade Fee	380
<b>Saleyard Annual Registration</b>		
Health Act 1956 Section 58	Small	292
	Large	380
Local Government Act 2002 Section 150	Annual Hygiene Inspection and Administration Fee for Premises Handling Food or Alcohol but exempted from Registration Under Food Act	185

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
Local Government Act 2002 Section 150	Mobile Shop Licence (registration fee) <sup>(7)</sup>	175
	Hawkers Licence <sup>(7)</sup>	175
Gisborne District Mobile Shops, Hawkets, Stalls and Itinerant Traders Bylaw	Itinerant Traders Licence registration fee <sup>(7)</sup>	175
	Subsequent inspection of Mobile Shop, Hawker or Itinerant Trader per	185
	Follow up visit to assess compliance of permit holder -per hour	185
<b>Special Duties</b>		
Local Government Act 2002 Section 150	Charge out per hour	185
	Plus Disbursements at cost	at cost
	Subsequent monitoring visit as a result of non-compliance with a Health Act notice (per hour)	185
<b>Gambling Venue Consent</b>		
Local Government Act 2002 Section 150	Application fee	282
	Plus notification/hearing costs at cost	at cost
	Extract from record	39
	Miscellaneous activity plus special events not otherwise chargeable (per hour)	185
	Plus Disbursements at cost	at cost
<b>Litter/Rubbish</b>		
	Investigation and clean-up of litter and dumped rubbish (per hour)	185
	Plus Disbursements at cost	at cost
Gisborne District Keeping of Animals, Bees or Poultry Bylaw	Application for approval to keep animals, bees or poultry and first monitoring visit <sup>(7)</sup>	110
	Monitoring and enforcement (per hour)	185

(1) If a food business, food registration and verification fees will also apply.

(2) Significant amendment means a change in the risk based measure.

(3) Minor amendment means a change to registration or scope details.

(4) Payable by the applicant on application.

(5) Any remainder, to fixed fee, payable within 20 working days of issue of invoice.

(6) Payable within 20 days of issue of invoice.

(7) Compliance Monitoring & Enforcement Manager may waive if application was made voluntarily and not subject to a complaint.



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Alcohol Licensing

Sale and Supply of Alcohol (Fees) Regulations 2013 - S.7, S.18, Local Government Act 2002, S.150

Authority/ Requirement	Subject	2024/25 Fees	
District Licensing Committee (includes annual and registration fees)		These charges are exclusive of GST.	
<b>Registration fees*</b>			
Sale and Supply of Alcohol (Fees) Regulations 2013	On Licence	140 -1,250	
	Renewal On Licence	140 -1,250	
	Variation or cancellation to conditions of On Licence	140 -1,250	
	On Licence (BYO)	140 -1,250	
	Variation or cancellation to conditions of On Licence (BYO)	140 -1,250	
	Renewal On Licence (BYO)	140 -1,250	
	Conveyance On Licence	140 -1,250	
	Off Licence	140 -1,250	
	Renewal Off Licence	140 -1,250	
	Variation or cancellation to conditions of Off Licence	140 -1,250	
	Club Licence	140 -1,250	
	Renewal Club Licence	140 -1,250	
	Variation or cancellation to conditions of Club Licence	140 -1,250	
	<b>Registration Fee category*</b>		
		<b>Application Fee</b>	<b>Annual Fee</b>
	Very low	368	161
	Low	609.5	391
Medium	816.50	632.50	
High	1023.5	1035	
Very High	1207.50	1437.50	
<b>Other Application fees</b>			
Manager's Certificate		275	
Renewal Manager's Certificate		275	
Extract from record		50	
Permanent Club Charters Annual Fee		550	

**NOTE:** All fees set by regulation. Set Value of fee is payable to Alcohol Regulatory Licensing Authority for above.

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Authority/ Requirement	Subject	2024/25 Fees
<b>Special Licence - Application Fees</b>		
Sale and Supply of Alcohol (Fees) Regulations 2013	Class 1 - One large event or more than three medium events or more than 12 small events	500
	Class 2 - One to three medium events or three to 12 small events	180
	Class 3 - One or two small events	55
	Temporary Authority	258

**NOTE:** 16% of fee payable to Alcohol Regulatory Licensing Authority.

<b>Compliance Certificate</b>		
Local Government Act 2002 Section 150	Compliance Certificate (Building Act and Resource Management Act) for new premises or premises seeking variations.	185

In the event the application is withdrawn, consideration will be given by the Regulatory Services Manager for a refund. Administration costs will be charged prior to any refund being made. There will be no refund on Special Licence applications. Fees are set by regulation and are outside Council's control. They are subject to change without notice.

## Enforcement

Authority/ Requirement	Subject	2024/25 Fees
	The depositing of any litter in or on any public place (definitions as below):	
<b>Litter Act 1979</b> Section 15(1)(a)	• Minor	100
	• Medium	200
	• Major	400
	The depositing of any litter in or on any private land without the consent of its occupier (definitions as below):	
<b>Litter Act 1979</b> Section 15(1)(b)	• Minor	100
	• Medium	200
	• Major	400
	Having deposited any litter in or on any public place or in or on any private land without the consent of its occupier, leaves the litter there (definitions as below):	
<b>Litter Act 1979</b> Section 15(1)(a) Section 15(1)(b)	• Minor	100
	• Medium	200
	• Major	400



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Definitions

### a. Minor Littering - INFRINGEMENT FEE \$100

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Cigarette butts
- Wrappers/paper
- Chewing gum
- Small food waste
- Takeaway food/drink containers
- Fish and chip papers
- Plastic drink bottle(s)
- Aluminium cans

**NOTE:** For cigarette butt littering, this is a two-step enforcement process.

**First Step:** Educate/warning – offender advised this is not acceptable.

**Second Step:** If a person is found depositing cigarette butt litter, having already been warned, an infringement fee of \$100 will be issued.

### b. Medium Littering - INFRINGEMENT FEE \$200

Medium littering is defined as - depositing in or on a public place or in or on private land without the consent of the occupier:

- Single used disposal nappy or nappies
- Small dumping (e.g. shopping bags) – domestic/commercial waste in or by public litter bins
- Small dumping in or by commercial waste bins/clothing bins/recycling stations
- Persistent use of unofficial bags without Council stickers
- Small insecure load from truck or trailer
- Domestic waste placed in a Council litter bin.

**Small dumping defined as** - one shopping bag or single item

**Small insecure load** - paper, single item, grass clippings, dust that has come off a truck or trailer

### c. Major Littering - INFRINGEMENT FEE \$400

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Household waste
- Commercial waste
- Any other litter defined in the Litter Act 1979 not defined as a minor or medium littering above.
- Green waste
- Car parts

### Other Definitions

**Domestic Waste** - waste generated in households, both urban and rural

**Commercial Waste** - waste generated by commercial businesses, institutions and small industrial businesses such as retail and construction

**NOTE:** Sections 15(2) and 16 of the Litter Act 1979 define the depositing of glass or glass bottles (or broken glass bottles) as a dangerous form of litter and thus considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.

Authority/ Requirement	Subject	2024/25 Fees
Gisborne District Public Places Bylaw Clause 6.2(a)	No person shall play any game or use any object including skating devices, cycles or motorised scooters recklessly or in a manner which may intimidate, cause annoyance or inconvenience, be dangerous or injurious or cause an obstruction or nuisance to persons in the public place, or damage the public place.	
	- First offence	68
	- Second offence	123
Gisborne District Public Places Bylaw Clause 6.2(b)	No person shall drive any vehicle in a manner that is dangerous or inconsiderate to pedestrians or other vehicles.	
	- First offence	68
	- Second offence	123
Gisborne District Public Places Bylaw - Clause 9.1(c)	The depositing of any household or trade refuse in or around a public litter receptacle on any public place.	123
Gisborne District Public Places Bylaw - Clause 9.2	Causing, permitting or suffering any litter to escape from a receptacle or vehicle onto any public place.	123
Gisborne District Public Places Bylaw - Clause 17.1	No person shall ride a skating device in any area defined in the schedule of this bylaw:	
	- First offence	68
	- Subsequent offence	123
Gisborne District Public Places Bylaw - Clause 17.2	No person shall ride a skating device on any footpath outside areas defined in the schedule of this bylaw without due care to ensure no damage is caused to any property or without reasonable consideration for other persons using the footpath:	
	- First offence	68
	- Subsequent offence	130
Resource Management Act 1991 Section 336(2)(b)	Return of seized equipment - stereos	246
Resource Management Act 1991 and Resource Management (Infringement Offences) Regulations 1999	Infringement offences	As per regulations
Local Government (Infringement Fees for Offences Gisborne District Navigation Bylaw) Regulations	Infringement offences	As per regulations



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.



**These fees and charges refer to the following regulations:**

- Health (registration of premises) Regulations 1966 - Regulation 3 and 7
- Local Government Act 2002, S.150
- Camping Ground Regulations 1985 - Regulation 3
- Health Act 1956 - S.54(1), S.58
- Food Hygiene Regulations 1974 - Regulation 4(1), (2), Regulation 83,
- Food Act 2014 - S.204
- Food Regulations Act 2015
- General Harbour (Nautical and Miscellaneous) - Regulations 169, Section 21
- Resource Management Act 1991
- Maritime Transport Act 1994

**These fees and charges are in line with the following Council bylaws:**

- Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw
- Gisborne District Navigation and Safety Bylaw
- Gisborne District Keeping of Animals, Bees or Poultry Bylaw

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Animal control

Authority/ Requirement	DOGS	Fee (If paid by 31.7.24) \$	2024/25 Fee De-sexed charge (If paid by 31.7.24) \$
Dog Control Act 1996 Section 37			
<b>Dog Registration</b>		Penalty of 25% is applied on top of charges shown below, if paid after 31 July 2024	
Rural livelihood - Income from working dogs *		58	53
Normal urban and including those in rural areas not required for rural livelihood *		105	95
Dangerous dog owner (rural and urban) *		158	143
Probationary dog owner (rural and urban) *		156	141
Selected owner policy <sup>1</sup> & **		73	66
Selected owner - Superannuitants *		59	54
Superannuitants *		69	63
NZ licensed dog owner ***		62	56
Guide and hearing dogs		0	0
Replacement Dog tag		16	

\* Penalty of 25% for late payment applies to all dogs registered after 31 July 2024.

\*\* Selected Owners who do not pay by 31 July 2024 revert back to standard owner rate plus penalty for late payment.

\*\*\* No new applications for Licensed Owners will be accepted from 1 July 2019.

1 To be eligible for Selected Owner discount, the dog owner must pay registration fees on time and their dog has no infringement history, and the owner must agree to property inspections by Animal Control officers to insure required standards are met. The new metal tags are to be returned on application of a refund.

**NOTE:** New dog registration after 31 July 2024 will be pro-rated depending on the number of months remaining in the dog registration year and when the dog turns 3 months old.

Discount for De-sexing – with proof from licenced veterinarian, a 10% discount may be applied to registration of all qualifying dogs paid by 31 July 2024



Sections 37 and 68, Dog Control Act 1996 and Section 14 and 15(1), Impounding Act 1955

Authority/ Requirement	Impounding Dogs	2024/25 Fees
Dog Control Act 1996 Section 68	<b>Between 8.00am and 4.30pm on weekdays</b>	
	- First impounding	70
	- Second impounding	82
	- Subsequent impounding	113
	<b>After Hours and weekends</b>	
	- First impounding	82
	- Second impounding	93
	- Subsequent impounding	124
	Sustenance per day	26
	Advertising	Actual & reasonable cost
	Authority/ Requirement	Stock Ranging / Impounding
Impounding Act 1955 Section 14 - Sheep	<b>Between 8.00am and 4.30pm on weekdays</b>	
	- First impounding	82
	- Second impounding	95
	- Subsequent impounding	132
	<b>After Hours and weekends</b>	
	- First impounding	93
	- Second impounding	106
	- Subsequent impounding	143
	Sustenance (per day)	Actual & reasonable cost
	Advertising	Actual & reasonable cost
	Impounding Act 1955 Section 14 Horse and Cattle	<b>HORSE AND CATTLE</b>
<b>Between 8.00am and 4.30pm on weekdays</b>		
- First impounding		149
- Second impounding		174
- Subsequent impounding		241
<b>After Hours and weekend</b>		
- First impounding		161
- Second impounding		185
- Subsequent impounding		253
- Sustenance (per day)		Actual & reasonable cost
- Advertising		Actual & reasonable cost
Impounding Act 1955 Section 15(1)	<b>DRIVING CHARGES</b>	
	Stock control charge out rate (per hour)	123
	Plus Disbursements:	Vehicle cost/km
	- Mileage	95c/km
	- Others	Actual & reasonable cost

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Parking

Refer to the Gisborne District Traffic and Parking Bylaw

Authority/ Requirement	Subject	2024/25 Fees
	Parking prices are under review and are subject to change, please refer to the Gisborne District Council website.	
Gisborne District Traffic and Parking Bylaw	Parking 2 hours CBD metered parking spaces Gladstone Road, Bright Street, Hardy Lane and Peel Street <b>(per hour)</b>	2
	Parking 2 hours CBD metered parking spaces Derby Street, Grey Street, Lowe Street, Palmerston Road and Reads Quay <b>(per hour)</b>	1.50
	Parking 8 hours CBD metered parking spaces Grey Street car park, Customhouse Street and Reads Quay <b>(per hour)</b>	1
	Parking 2 hours Maximum, Library Car Park <b>(per hour)</b>	2
	CBD Contractor's Parking Permit <b>(per week)</b>	12
	CBD Resident's Parking Permit	184
	<b>Timed Parking Offences and Infringement Fees</b> <b>(Note: Fee increases on time factor)</b>	
Land Transport (Offences and Penalties) Regulations 1999	Parked at an expired meter	12
	Displayed expired parking authorisation	12
	<b>Time variations of timed offences <sup>(1)</sup></b>	
	Not more than 30 minutes	12
	More than 30 minutes but not more than one hour	15
	More than one hour but not more than two hours	21
	More than two hours but not more than four hours	30
	More than four hours	42
	Failing to display parking authorisation ticket in Pay and Display area	40

<sup>1</sup> Indicates authority also under Section 139 Land Transport Act 1998

**Note: All other parking infringement fees and stationary vehicle offences infringement fees are set by statute, specifically Schedule 1 of Land Transport (Offences and Penalties) Regulations 1999.**



# Gisborne theatres

## War Memorial Theatre

	2024/25 Fees					
	Professional or Touring Groups & Artists	Performances Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Meetings & Seminars Commercial, Professional, Government	Community, Voluntary Groups	Social Functions Weddings, Gatherings, Celebrations
<b>Theatre Hire:</b>						
Performance day	1,801	1,276	556	1,143	608	1,637
<b>Theatre Hire:</b>						
Set up or rehearsal day	530	530	268	530	278	530
<b>Additional shows:</b> (on same day extra charge)	638	428	268			
<b>Foyer Only:</b>	638	530	428	530	428	798
<b>Green Room Only:</b>	\$40 per hour (minimum 3 hours)					

### War Memorial Theatre Additional Charges:

Energy charges	*30¢ per unit metered
House Technician	\$65 per hour. Minimum required tech hours apply for events using the Theatre.
Front of house staff	\$35 per hour
Security	Supplied on request, charged to hirer
Projector and screen	\$275
Sound system basic, including 1 microphone	\$180 (Full sound system quote available on request)
Use of Kitchen	\$80
Tablecloths	\$10 each
Raised staging, per section	\$45 per day (external hire)

**All scheduled fees and charges are inclusive of GST, unless otherwise stated.**

*A hire deposit will be required to confirm a booking.*

*Proprietary Ticketing Services. Licensed Premises.*

*\*Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.*

Lawson Field Theatre

	2024/25 Fees					
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
<b>Theatre Hire:</b>	916	711	412	711	412	1,081
<b>Theatre Hire:</b> Set up or Rehearsal day	371	319	186	330	186	330
<b>Additional shows:</b> (on same day extra charge)	319	268	206			
<b>Theatre Hire Half Day:</b> (8am-12pm or 1-5pm)				381	258	
<b>Theatre Hire Evening:</b> (6-11pm)				546	340	
<b>Rose Room Only Full Day:</b>	494	433	309	479	309	479
<b>Rose Room Only Half Day:</b> (8am-12pm or 1-5pm)				268	186	268
<b>Rose Room Only Evening:</b> (6-11pm)	381	330	258	319	258	319
<b>Commercial Kitchen</b>	\$40 per hour, \$95 per half day, \$165 per full day.					



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

### Lawson Field Theatre Additional Charges:

Energy charges	*30¢ per unit metered
House Technician	\$65 per hour. Minimum required tech hours apply for events using the Theatre.
Front of house staff	\$35 per hour
Security	Supplied on request, charged to hirer
Projector and screen Theatre	\$175/ Rose Room \$60
Sound system basic, including 1 microphone	Theatre \$125 / Rose Room \$40 (Full sound system quote available on request)
Use of Kitchen	80
Tablecloths	\$10 each
Raised staging, per section	\$45 per day (external hire)

***All scheduled fees and charges are inclusive of GST, unless otherwise stated.***

*Hire charge includes tables and chairs.*

*Theatre Hire may include access to Rose Room, subject to availability.*

*To qualify for Half Day or Evening hire, the entire event (including all set up and packdown) must fit into the specified hours. If any event activity takes place in the venue outside of these hours, then it will revert to Full Day hire charge*

*A hire deposit may be required to confirm a booking.*

*Proprietary Ticketing Services. Option for Licensed Premises.*

*\* Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.*

## Gisborne Sound Shell

	2024/25 Fees					
	Performances		Local Amateur Groups & Schools	Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit		Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
<b>Per Day</b> (minimum)	1,500	-	1,000	-	-	-
<b>Set up or rehearsal day</b>	50% daily hireage					
<i>Ticketing services available. Contact halls@gdc.govt.nz</i>						
<i>No private functions</i>						
<b>Sound Shell Additional Charges:</b>						
Energy charges	*30¢ per unit metered					

## Patutahi Hall

	2024/25 Fees					
	Sport and Performance		Local Amateur Groups & Schools*	Meetings & Seminars		Social Functions
	Professional or Touring Groups, Govt Depts. (up to 1.00am)	Community Groups		Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations (up to 1.00am)
<b>Hall Hire: per day</b> (including kitchen)	515					309
<b>Hall Hire: per hour</b> (including kitchen)		31	31	37	31	
<b>Hall Hire: per day</b> Setup or rehearsal	62	62	62	62	62	62
<b>Kitchen only:</b>	\$30 per hour					
<b>Cleaning if Hall left untidy</b>	\$100					

*Patutahi School entitled to 3 free bookings per year (children's activities only)*



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.



## HB Williams Memorial Library

Item	Loan Period	2024/25 Fees
Artworks	6 weeks	5
Periodicals	2 weeks	1
Interloans - plus any fees from loaning libraries	Various	12
Replacement membership cards		12
Photocopying - A3 b/w	N/A	0.40
Photocopying and printing - A4 b/w	N/A	0.20
Photocopying - A3 colour	N/A	2
Photocopying - A4 colour	N/A	1
Decommissioned books - standard		2-5
Book bag		6
Splendid Isolation - Book - wholesale paperback	N/A	31
Splendid Isolation - Book - retail paperback	N/A	51
Splendid Isolation - Book - wholesale hardback	N/A	62
Splendid Isolation - Book - retail hardback	N/A	82
Lost/damaged material - administration cost per item @ plus Replacement cost per item	N/A	5
Reference enquiries (outside free membership area) - per hour or part thereof @ plus copy fees	N/A	51

Room hire	2024/25 Fees
<b><i>Mahutonga = Southern Cross Room*</i></b>	
Per hour	31
Half day	82
Full day	123
<b><i>Papatipu = Launch Pad</i></b>	
Per hour	31
Per hour	21
Half day	51
Full day	82
Cleaning fee**	51

\* Half day is max 4 hours. Full day is max 8 hours.

\*\* Cleaning fee applies if facilities are left in unclean state.

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

# Parks, reserves and sports grounds

GDC Parks, Reserves and Sports Grounds are available for booking subject to GDC approval.

Bookings	2024/25 Fees
----------	--------------

Information about GDC's Park fees and booking information is available on the Council website.

[Booking a park, reserve, beach, sports field | Gisborne District Council \(gdc.govt.nz\)](https://www.gdc.govt.nz/booking-a-park-reserve-beach-sports-field)

To book a council reserve, park or sports ground, visit the GDC website and fill in the online Request Form. POA

### Wedding on a reserve

If you're planning to get married at the rose garden or any other council park or reserve, you need to let us know.

If you wish to book the Botanical Gardens, you'll need to let us know which area of the park you would like to use.

A fee applies for weddings, you pay this once your booking has been confirmed by reserves staff. 115

### Sports grounds

To hold an event or match on a council sports ground, a fee is charged based on the grounds maintenance cost. POA

### Reserves

Any commercial event or activity is charged a fee based on the type of event. POA

You need to fill in the Hold an Event Form.

### Alcohol in a public place

There are some rules around consumption of alcohol in public places. Generally a toast at a wedding is fine, anything more, you need to talk to our environmental health team.

If you intend to supply or sell alcohol at an event on a public park or reserve, you need to fill in the Hold an Event form or talk to our environmental health team first to clarify what you are allowed to do.

All forms and information is available on the Council website.

[Booking a park, reserve, beach, sports field | Gisborne District Council \(gdc.govt.nz\)](https://www.gdc.govt.nz/booking-a-park-reserve-beach-sports-field)

## Pools

### Kiwa Pools

The current charges have not changed. These will be reviewed after the first year of operation, October 2024. Please refer to the GDC website



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Stormwater, wastewater and water supply

Connection fee to the public network		2024/25 Fees
<b>Stormwater and Wastewater</b>		
Wastewater and stormwater have no connection fees.		Nil
An extraordinary wastewater connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee.		
DrainWise		2024/25 Fees
There are no consultation fees for DrainWise, however we will use the provisions of the Local Government Act, Building Act or Drainage Bylaw to recover costs plus a 10% administration fee.		
Trade Waste Fee		2024/25 Fees
The trade waste discharge fee is paid by industries whose trade waste flows through the city wastewater system.		
Discharge fee per cubic metre:		0.53
<b>Descretionary Trade Waste Consent Application Fees</b>		
Food premises		114
Wash pad / workshop premises		114
Tankered Waste		114
Significant Industry		Actual time + testing
<b>Descretionary Trade Waste Annual Consent Renewal Charges</b>		
Food Premises		182
Wash pad / workshop premises		182
Tankered Waste		114
Significant Industry maximum consent charge based on risk and time.		1,078
Any follow up work will be charged out at an hourly charge -out rate of:		
Senior/Team Leader Professional Service		205
Professional Services		179
Administrative services		123
Any additional testing will be charged at actual and reasonable costs.		at cost
Wastewater		2024/25 Fees
Tankered Waste Discharge Fee		56
CCTV camera hire (per hour)		309
Wastewater & Stormwater connection from mainline to boundry.		50
Water		2024/25 Fees
An ordinary water connection fee for the physical connection from the water main to the boundary. Fee is <b>exclusive</b> of GST and costs for traffic management, pavement / road / area reinstatements, service locates, and is limited to connections no longer than 20 lineal meters water main to boundary. (This is for existing lots prior to and on 31 January 2006).		623
An extraordinary water connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee on the connection works cost ( <b>plus GST</b> ). This will also apply for all subdivision connections after 31 January 2006.		cost plus 10% admin fee

Water	2024/25 Fees
A definition of an ordinary and an extraordinary connection are contained within the Gisborne District Water Bylaw 2015.	
An infrastructure supply and administration fee per delivery for the supply of water to carriers from the Waipaoa Water Treatment Plant and similar Council supply points <b>(plus GST)</b> .	14
A special reading fee for each unscheduled water meter reading <b>(plus GST)</b>	73
Water by Meter Fee	
The water pricing model has been used to calculate the average cost per unit of water produced. The model determines the appropriate level of charging to cover fixed, variable and availability costs of providing water to both residential and commercial users.	
Council's Funding Policy for this activity is 100% targeted rates to people connected to the reticulation system (50% for those that have availability but are not connected). Commercial users, water carriers and bulk users have a combination of targeted rate, water carrier fees and water by meter charges.	
From 1 July 2024 - \$1.85 per cubic metre + GST	1.85

## Rates Summer camping Conveniences

Rates	2024/25 Fees
<b>Finance Admin Fees</b>	
Rates Refund Fee: A fee of \$28 per transaction may be included in Fees and Charges for processing a rate refund. This would exclude refunds on properties involving sale and purchase agreements.	28
Annual Fee for provision of valuation data supply. E.g. Trademe, Headway QV, REINZ.	857
Restricted Seasonal Camping	
Gisborne District Council Restricted Seasonal Camping is allowed with a permit. Information about the Gisborne District Council Restricted Seasonal Camping sites and permit conditions is available on the Council website.	
<a href="http://www.gdc.govt.nz/summer-camping/">http://www.gdc.govt.nz/summer-camping/</a>	
Note: The Gisborne District Council Restricted Seasonal Camping season opens at Labour Weekend and closes 31st March 2024.	
Conveniences	
Bright Street toilets	0.20
Bright Street showers	2.00



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.