

Application for Building Consent to install Solid Fuel Heating Appliance



[Form 2] Section 33 or 45 Building Act 2004

FOR OFFICE USE: BC Application No.: _____	<input checked="" type="checkbox"/> Low risk / fast track consent	Building Category (Office use only) : _____
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Please complete details below:

Project Address/Building Location

Rapid/Street No.: _____ Road/Street: _____

Legal Description of land where building is located [state legal description as at the date of application]

Lot _____ DP _____ Sec No. _____

Val No. _____ Block name & No. _____ ML No. _____

Building name: _____ Location of building within site/block number: _____

Current use of building (eg. dwelling, implement shed, office): _____ Year first constructed (approx): _____

Details of Owner	Agent <small>Agent contact must be NZ address [if application made on behalf of owner]</small>
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Title: Mr / Mrs / Miss / Ms (other _____) Surname: _____ First Name(s): _____ Contact Person [if owner is not an individual] _____ Mailing Address: _____ _____ Street Address/Registered Office: _____ _____ Phone No: (Ah) _____ (Bh) _____ Mobile No: _____ Fax : _____ Email Address: _____	Title: Mr / Mrs / Miss / Ms (other _____) Surname: _____ First Name(s): _____ Contact Person [if agent is not an individual] _____ Mailing Address: _____ _____ Street Address/Registered Office: _____ _____ Phone No: (Ah) _____ (Bh) _____ Mobile No: _____ Fax : _____ Email Address _____ Relationship to Owner: _____ <small>(State details of authorisation from the owner to make the application on the owner's behalf)</small>										
FIRST POINT OF CONTACT: <table style="margin-left: 100px;"> <tr> <td style="padding-right: 20px;">OWNER</td> <td style="padding-right: 20px;">AGENT</td> </tr> <tr> <td>For communications with Council</td> <td></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Mail documents to</td> <td></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		OWNER	AGENT	For communications with Council		<input type="checkbox"/>	<input type="checkbox"/>	Mail documents to		<input type="checkbox"/>	<input type="checkbox"/>
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Application

Payment of application fee is required at time of lodgement.
 The application fee includes standard processing and inspection times, any additional time will be charged at cost. Note fees below are current to 30 June 2024 only:

Free Standing:	\$413.00
Inbuilt:	\$548.00
Other (describe) _____	(fee to be advised)

I enclose a deposit of: \$ _____

I have paid a deposit by electronic banking of \$ _____ on _____ (date)

Council's bank account details:
 Account No. 03 0638 0502288 00 Particulars: BC Deposit Code: _____ Particulars: _____
(surname) (project address)

I request that you issue a BUILDING CONSENT for the building work described in this application

X _____ Date: _____
 SIGNATURE OF OWNER / AGENT ON BEHALF OF AND WITH THE AUTHORITY OF THE OWNER

Please complete details
continued over leaf...

Personnel who will carry out the work [in addition to any LBP's listed above]

INSTALLER : _____ Registration No. _____

Address: _____

Phone: _____ Mobile: _____ Fax: _____

LICENSED PLUMBER: _____ Registration No. _____

Address: _____

Phone: _____ Mobile: _____ Fax: _____

Compliance Schedule

The specified systems for the building are as follows: [specified systems are defined in regulations]

- Specified systems listed on compliance schedule no. _____ are being altered, added to or removed in the course of the building work. Please provide a list of the specified systems on a separate sheet.
- There are no specified systems in the building.

Installation and Building Code compliance

The Building work will comply with the building code as follows:

Clauses involved in the building work		Means of compliance Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications. Tick N/A if not applicable. If "Other" please specify.					
B1	Structure	<input type="checkbox"/> N/A	<input type="checkbox"/> B1/AS2/AS1	<input type="checkbox"/> NZS3604	<input type="checkbox"/> NZS4229	<input type="checkbox"/> NZS1170	<input type="checkbox"/> Other:
B2	Durability	<input type="checkbox"/> N/A	<input type="checkbox"/> B2/AS1	<input type="checkbox"/> NZS3101	<input type="checkbox"/> NZS3602	<input type="checkbox"/> NZS3604	<input type="checkbox"/> Other:
C1-6	Fire	<input type="checkbox"/> N/A	<input type="checkbox"/> C/AS1	<input type="checkbox"/> C/AS2	<input type="checkbox"/> C/MM1		<input type="checkbox"/> Other:
E2	External moisture	<input type="checkbox"/> N/A	<input type="checkbox"/> E2/AS1	<input type="checkbox"/> Specific design and testing			
E3	Internal moisture	<input type="checkbox"/> N/A	<input type="checkbox"/> E3/AS1				<input type="checkbox"/> Other:
F7	Warning systems	<input type="checkbox"/> N/A	<input type="checkbox"/> F7/AS1	<input type="checkbox"/> NZS4512	<input type="checkbox"/> NZS4515		<input type="checkbox"/> Other:
G9	Electricity	<input type="checkbox"/> N/A	<input type="checkbox"/> G9/AS1	<input type="checkbox"/> G9/MM1			<input type="checkbox"/> Other:
G12	Water supplies	<input type="checkbox"/> N/A	<input type="checkbox"/> G12/AS1	<input type="checkbox"/> AS/NZS3500.1	<input type="checkbox"/> AS/NZS3500.4		<input type="checkbox"/> Other:

Inspection is required prior to the heater being used.

- Phone our inspections booking line 06 863 1605 to arrange an inspection – please provide at least 48 hours notice.
- Ceiling plate not to be fixed in place until heater has been inspected.
- Smoke alarms must be installed and working prior to inspection.
- In-built appliances: Inspection of prepared existing fireplace and chimney is required prior to heater installation.
- All documentation and manufacturer's installation instructions are required on site at the time of each inspection.

Application attachments

TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION PLEASE ENSURE YOU HAVE ATTACHED THE FOLLOWING:

- One copy** of plans showing:
 - Complete floor plan of house showing room layouts.
 - Location of appliance in room and location of smoke alarms.
 - Installation details and specifications (this should include any relevant clearances, hearth, flue, details etc).
- One copy** of the manufacturer's installation instructions and specifications specific to model being installed.
Plus any of the following where applicable:
 - Details for compliance of exemption for Ministry for the Environment (MFE) emission.
 - Second hand fire certificate from certified plumber or other approved person.
 - Wet-back details described in item 9.
- Receipt for payment application fee.
- Please check ALL details on this form are filled out and ENSURE YOU HAVE SIGNED the bottom of page one.