

# MINUTES



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MEMBERSHIP: Mayor Meng Foon, Deputy Mayor Rehette Stoltz,  
Meredith Akuhata-Brown, Bill Burdett, Andy Cranston, Shannon Dowsing, Amber Dunn, Karen Fenn,  
Larry Foster, Malcolm MacLean, Pat Seymour, Graeme Thomson, Josh Wharehinga, Brian Wilson.

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## MINUTES of the GISBORNE DISTRICT COUNCIL

**Held in Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne on 25 October 2018 at 9am.**

### PRESENT:

Mayor Meng Foon (Chair), Deputy Mayor Rehette Stoltz, Councillors Meredith Akuhata-Brown, Bill Burdett, Andy Cranston, Shannon Dowsing, Amber Dunn, Karen Fenn, Larry Foster, Malcolm MacLean, Pat Seymour, Graeme Thomson, Josh Wharehinga and Brian Wilson.

### IN ATTENDANCE:

Chief Executive Nedine Thatcher Swann, Director Lifelines David Wilson, Director Internal Partnerships James Baty, Director Liveable Communities Andrew White, Director Transformation & Relationships Keita Kohere, Director Environmental Services & Protection Nick Zaman, Chief Financial Officer Pauline Foreman, Environmental Monitoring & Science Manager Lois Easton, Democracy & Support Services Manager Heather Kohn and Committee Secretary Coral Dunn.

The meeting commenced with a prayer.

**Secretarial Note:** Items were heard out of the order described in the agenda. For ease of reference they have been recorded in agenda order.

#### 1. Apologies

There were no apologies.

#### 2. Declaration of Interest

There were no interests declared.

#### 3. Confirmation of Minutes

Council – Ordinary Meeting 16 August 2018

MOVED by Cr Stoltz, seconded by Cr MacLean

That the Minutes of 16 August 2018 be accepted.

**CARRIED**

#### 4. Leave of Absence

There were no leaves of absence.

## **5. Acknowledgements and Tributes**

A moment's silence was observed for the passing of a former Mayoress Mrs Fay Healey.

## **6. Public input and petitions**

a) Sports New Zealand – Peter Mikimmin (Chief Executive) thanked Council for its sports facilities; acknowledged and congratulated Sport Gisborne Tairāwhiti for winning the initiation award for best practice; and advised Sport NZ wished to partner with New Zealand Councils to pursue well-being through sport. He responded to questions as follows:

- Sport NZ put \$45m into community sport to partner with other organisations to ensure funds were invested where greatest impact was made rather than impacting on deprivation in society.
- Whilst their initiatives were in rural communities they were more aimed at high density urban schools.

b) Jan Hughes, Makere Smith and Miro Rokx advised Council about their petition seeking a liquor ban in Tokomaru Bay and in response to questions advised Ngati Porou Hauora would be given the data collected and they wanted the ban to apply to parks in the area as well.

c) James Aramoana and Steve Evett advised that the Menzshed Association's main purpose was to provide a safe space for men and women to come to be creative and learn new skills to fight social isolation. Their response to questions were as follows:

- Their membership criteria did not discriminate against anyone in the community.
- Assistance to help them pay the rent would be welcomed.
- They made items for sale eg bird houses and were prepared to make other items provided it did not impact on someone else's livelihood.
- The "Mates" organisation was involved in suicide prevention.
- They would do their best regarding building maintenance but would approach the landlord where necessary.

## **7. Extraordinary business**

There was no extraordinary business.

## **8. Notices of Motion**

There were no notices of motion.

## **9. Adjourned business**

There was no adjourned business.

## **10. Committee Recommendations to Council**

### **10.1 18-395 Committee Recommendations to Council June and September 2018**

Following discussion it was agreed that Recommendation 3 be amended as outlined below.

MOVED by Cr Dowsing, seconded by Cr Burdett

That the Council

1. Notes the contents of this report.
2. Adopts the recommendation from the Patutahi Reserve Board that Council:
  - a) \$19,200 from the Patutahi Reserve Board surplus of \$49,235 be approved to undertake repairs and maintenance of Patutahi Hall as outlined in OPTION 2.
3. Adopts the recommendation of the Community Development & Services Committee that Council:
  - a) Resolves not to progress with strengthening and upgrading the Peel Street toilets at this time.
  - b) Allocates \$100k of existing capital budget to installing a 24 hour toilet facility in the Peel Street vicinity.
  - c) Retains up to \$300k of existing capital budget and seeks additional funding to improve the Peel Street toilets.
4. Adopts the recommendation of the Finance & Audit Committee that Council:
  - a) Agrees to extend Council's Contract with Heart of Gisborne to 30 November 2018.
5. Adopts the recommendation of the Future Tairāwhiti Committee that Council:
  - a) Adopts the Board Appointment and Remuneration Policy (2018) as amended.
6. Adopts the recommendation of the Future Tairāwhiti Committee that Council:
  - a) Thanks Robert Proudfoot for his time on the Board.
  - b) Approves the recommended timeline.
7. Adopts the recommendation of the Future Tairāwhiti Committee that Council:
  - a) Formally offer their gratitude to Mahina Council, Gisborne District Sister Cities Committee and Te Aitanga a Hauiti for their assistance with the visit.
  - b) Supports the exchange of our Wastewater Treatment Plant information and instruct staff to forward to President Edouard Fritch's office in Tahiti.
  - c) Formally advise Te Ha of the number requiring hosting. Request that these costs are met from their budget.
  - d) Instructs staff to work with Te Aitanga a Hauiti to establish a budget for hosting the imminent visit by Mahina.
8. Adopts the recommendation of the Future Tairāwhiti Committee that Council:
  - a) Resolves to apply to Eastland Community Trust Economic Investigation and Research Fund for Mayor Foon and Cr Dowsing to represent Council at the Te Tira Toi Whakangao (T3W) Ireland Mission Maori Tech and Investment Research.
  - b) His Worship the Mayor and Cr Dowsing pay their own costs when attending other functions such as rugby games.
9. Adopts the recommendation of the Future Tairāwhiti Committee that Council:
  - a) Adhere to the Long Term Plan timeframe regarding Waste Management.

**CARRIED**

## 11. Reports of the Chief Executive and staff

### DECISION REPORTS

#### 11.1 18-295 Tairāwhiti Menzshed Incorporated Rental of 109 Innes

Discussion included fundraising, sponsorship and treating organisations equally.

MOVED by His Worship the Mayor, seconded by Cr Stoltz

That the Council

1. Notes the contents of this report.
2. Agrees to lease 109 Innes Street to Menzshed for the next three years at:
  - a) A peppercorn rental at \$1 per year
3. Reviews the agreement after three years in line with other community uses on the site.

**CARRIED**

#### 11.2 18-386 Participation in CouncilMARK

Discussion included commitment to ensure participation, capacity issues, staff workload, resources, lack of budget and timely identification of yet unknown areas for improvement.

MOVED by Cr Stoltz, seconded by Cr Seymour

That the Council

1. Notes the contents of this report.
2. Defers our CouncilMARK assessment until April 2020.

**CARRIED**

#### 11.3 18-391 Council Submission on Proposed Changes to the Emissions Trading Scheme

Council was advised:

- Council's consideration was retrospective as staff had made the submission due to the stated timeframe.
- Staff or Council could make submissions depending on timeframes or topic.
- The Ministry of Environment would be advised that Council required time to discuss the topic before providing a submission.
- A workshop would be scheduled for Council to discuss.

It was agreed to delete recommendation 2.

MOVED by Cr Thomson, seconded by Cr Seymour

That the Council

1. Notes the contents of this report.

**CARRIED**

#### 11.4 18-429 2017/18 Annual Report and Summary

The Chief Executive advised she was proud of her staff and the report.

His Worship the Mayor and councillors acknowledged the work done by the Chief Executive and her staff.

Discussion included public communication, voluntary groups contribution to the plan, the War Memorial Trust, the tension of 120,000 heavy trucks within the district, tourism, accuracy of library project figures, underspend in wastewater, resetting budgets, New Zealand Transport Agency stock control budget, Waipaoa stopbanks, unsealed roads Tifirangi, Navigations and the Rutene Road cycleway.

Council was advised:

- The Rutene Road Cycleway was put on hold as further due diligence was required. The cycleway was covered in the project report later in the agenda.
- Project delivery was the priority focus along with accelerating work funded by the Provincial Growth Fund.
- The foreword would be amended to provide a balanced reflection of challenges.

MOVED by Cr Stoltz, seconded by Cr Wharehinga

That the Council

1. Notes the contents of this report.
2. Adopts the Annual Report and Annual Report Summary for the year ended 30 June 2018 in accordance with s98 of the Local Government Act 2002.
3. Signs the Statement of Compliance and Responsibility once adopted.

**CARRIED**

**Secretarial Note:** The meeting adjourned at 10.05am for morning tea and reconvened at 10.20am.

### **11.5 18-434 District Licensing Committee Annual Report**

MOVED by Cr Burdett, seconded by Cr Foster

That the Council

1. Notes the contents of this report.
2. Adopts the Gisborne District Licensing Committee's Annual Report for the 2017/18 year.

**CARRIED**

### **11.6 18-437 Temporary Alcohol Ban for Rhythm & Vines Festival – December 2018 and East Coast Vibes Concert January 2019**

Cr Seymour acknowledged Judith Robertson who provided information to the District Licensing Committee to make informed decisions.

MOVED by Cr Stoltz, seconded by Cr Wilson

That the Council

1. Notes the contents of this report.
2. Approves the extension of the alcohol ban area on a temporary basis from 6am on 27 December 2018 to 8am on 1 January 2019 over the areas around and including Grays Bush Scenic Reserve and Carpark, Grays Bush lookout, Waimata Valley Road, Back Ormond Road from Hansen Road to Matawai Road (SH 2), Waihirere Domain Road, Snowsill Road, Glenelg Road, Kawatiri Road and all the roads joining Matawai Road to Back Ormond Road and Lytton West Reserve; more accurately shown in the map attached in Appendix 2.
3. Approves the extension of the alcohol ban area on a temporary basis from 8am on Friday 11 January 2019 to 6am on Sunday 13 January 2019 over the areas around Stanley Road, Awapuni Road, Salisbury Road and Midway Beach; more accurately shown in the map attached in Appendix 3.

**CARRIED**

## 11.7 18-477 Civil Defence Emergency Management Key Changes

Council acknowledged Peter Higgs and John Clarke for their long service.

Concern was expressed about key staff, who already had huge workloads, being appointed to the vacancies.

Council was advised:

- The Coordinating Executive Group had endorsed these appointments as the nominated appointees were well versed and experienced with infrastructure.
- As utmost trust in a Controller was required the Chief Executive was very confident putting these names forward.
- James Baty and Louise Bennett were trained Alternate Controllers. The other Alternate Controllers would be trained before taking up the roles.
- Controller training was a week long programme which was intended to take place every three years.

MOVED by His Worship the Mayor, seconded by Cr Wilson

That the Council

1. Notes the contents of this report.
2. Thanks Peter Higgs for his service as Group Controller to Tairāwhiti Civil Defence Emergency Management Group.
3. Notes John Clarke will assume position of Group Controller until 31 January 2019.
4. Approves David Wilson and Helen Harris as Alternate Group Controllers.
5. Approves Keita Kohere and Donna Shaw as Group Recovery Managers.

### Vote by Division

#### For

Cr Akuhata Brown

Cr Burdett

Cr Cranston

Cr Dowsing

Cr Dunn

Cr Fenn

Mayor Foon

Cr Foster

Cr MacLean

Cr Thomson

Cr Wharehinga

Cr Wilson

#### Against

Cr Seymour

**CARRIED**

## 11.8 18-473 Elected Members Cultural Programme

Whilst concern was expressed regarding “approach to addressing issues of bias, racism and cultural responsibility” the reason for the training was reiterated along with the reminder it had been a collective agreement to undertake training.

MOVED by Cr Wharehinga, seconded by Cr Dunn

That the Council

1. Notes the contents of this report.
2. Approves the engagement of Glenis Philip-Barbara and Dr Wayne Ngata to run cultural tikanga training for all Councillors.

**CARRIED**

## INFORMATION REPORTS

### **11.9 18-450 Chief Executive's Activity Report September 2018**

In response to comments and queries Council was advised:

- There would be an integrated project progress report presentation to the next Finance & Audit Committee meeting which would ensure everyone understood the financials and progression.
- Major project updates and steering groups having more input had been discussed as there was a need for better management. As Future Tairāwhiti Committee's scope was oversight and management of major projects, the projects update would be part of that meeting so that projects were managed within that Committee.
- The Makauri Aquifer Recharge Project Manager vacancy closed on 15 October 2018 and interviews were scheduled for 26 October 2018.
- As the subbase of the roading pavement in the Inner Harbour was in far better condition than previously thought it required a simplified design.
- The Titirangi Reserve Management Plan had identified a one-way road system which could be implemented under traffic bylaw if Council was to pass a resolution to that effect. However, upgrades of tight left turns would be necessary to make it safe for buses and also the impact of buses on Endcliffe Road would need to be addressed. A report would be prepared for Council.
- Council responsibility for the Waiapu Koka Huhua was outlined in the signed tripartite agreement. Focus had been on spending the Erosion Control Funding Programme Community Project funding.
- The Communications Team would address the issue regarding community meetings videos on e-news.
- A report would be prepared for the Assets & Infrastructure Committee regarding the Paokahu Landfill remediation progress.
- A report would be prepared for the Environmental Planning & Regulations Committee regarding the impact of the changes to the Sale and Supply of Alcohol Act on local clubs.
- A DrainWise enforcement policy needed to be developed along with appropriate response and compliance penalties with regard to reinstated downpipes.
- The list of properties with downpipes directed into gully traps are in the Kaiti catchment.
- Staff were currently working with the Anaura Bay community regarding the arrival zone which would be completed before Christmas.

MOVED by Cr Burdett, seconded by His Worship the Mayor

That the Council

1. Notes the contents of this report.

**CARRIED**

**Secretarial Note:** Cr Fenn left the meeting at 12.00 pm.

#### **11.10 18-263 Implications of the Havelock North Inquiry for our Regulatory Function**

MOVED by Cr Seymour, seconded by Cr Akuhata-Brown

That the Council

1. Notes the contents of this report – and in particular:
- a) Changes to both the RMA and the NES for Drinking Water are proposed as a result of the Havelock North Drinking Water Inquiry.
  - b) The recommendations to Regional Council which arise from the inquiry.
  - c) Staff will provide regular updates to the Environmental Planning and Regulatory Committee on the work of the Drinking Water Joint Working Group.

**CARRIED**

#### **11.11 18-318 Township Plan Upgrade Programme**

It was noted that Muriwai and Manutuke townships were not included in the update.

Council was advised costings were being obtained for the Manutuke Plan which was adopted two months ago.

MOVED by Cr Dowsing, seconded by Cr Stoltz

That the Council

1. Notes the contents of this report.

**CARRIED**

### **12. Mayor, deputy Mayor and elected members' reports (information)**

#### **INFORMATION REPORTS**

#### **12.1 18-448 War Memorial Theatre Gisborne Trust Performance Report for Year ending 30 June 2018**

His Worship the Mayor acknowledged the trustees for their passion and commitment to fundraising.

Council was advised that more funding has come in since 30 June 2018 and an update would be provided to the next Council meeting.

MOVED by Cr Seymour, seconded by Cr Stoltz

That the Council

1. Notes the contents of this report.

**CARRIED**



### **13. Public Excluded Business**

**Secretarial Note:** These minutes include a public excluded section. They have been separated for receipt in Section 13 Public Excluded Business of Council.

#### **RE-ADMITTANCE OF THE PUBLIC**

**MOVED by Cr Burdett, seconded by Cr Stoltz**

**That the Council**

- 1. re-admits the public.**

**CARRIED**

There being no further business, the meeting concluded at 1.50pm.

Meng Foon  
**Mayor**