

# MINUTES



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MEMBERSHIP: Graeme Thomson (Chair).  
Bill Burdett, Amber Dunn, Larry Foster, Malcolm MacLean, Pat Seymour, Rehette Stoltz, Brian Wilson  
and His Worship the Mayor (ex officio).

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## **MINUTES of the ASSETS & INFRASTRUCTURE Committee**

**Held in Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne on 11 October 2018 at 1pm.**

### PRESENT:

Councillors Graeme Thomson (Chair), Bill Burdett, Larry Foster, Malcolm MacLean, Pat Seymour, Rehette Stoltz and Brian Wilson.

### IN ATTENDANCE:

Director Lifelines David Wilson, 4 Waters Infrastructure Manager Neville West  
Tairāwhiti Roads General Manager Dave Hadfield, Asset Planning Manager Susan Reban-Edwards, Road Safety Educator Di Akurangi  
Democracy Support Services Manager Heather Kohn and Committee Secretary Helen Barbier.

### APOLOGIES:

Councillor Dunn.

### **1. Apologies**

MOVED by Cr Stoltz, seconded by Cr Burdett

That the apologies from Cr Dunn be sustained.

**CARRIED**

### **2. Declaration of Interest**

There were no interests declared.

### **3. Confirmation of Minutes**

Assets & Infrastructure – 13 September 2018

MOVED by Cr Burdett, seconded by Cr MacLean

That the Minutes of 13 September 2018 be accepted.

**CARRIED**

### **Action Sheet**

Noted.

### **Governance Work Plan**

Noted.

### **4. Leave of Absence**

There were no leaves of absence.

## 5. Acknowledgements and Tributes

There were no acknowledgements or tributes.

## 6. Public input and petitions

There was no public input or petitions.

## 7. Extraordinary business

There was no extraordinary business.

## 8. Notices of motion

There were no notices of motion.

## 9. Adjourned business

There was no adjourned business.

## 10. Reports of the Chief Executive and staff

### INFORMATION REPORTS

#### 10.1 18-361 Contestable Waste Fund Recipients

The Committee were advised that:

- Council staff are still waiting for confirmation of the planned increase to the national waste levy and how the additional funds collected will be distributed to the regions.
- Funding from the levy is also used to support waste minimisation initiatives, staffing and the programme run through the Environment Centre.
- Unsuccessful applicants receive guidance from staff on the Contestable Waste Fund selection criteria.

MOVED by Cr Burdett, seconded by Cr Wilson

That the Committee

1. Notes the contents of this report.

**CARRIED**

#### 10.2 18-369 Road Asset Valuation

Discussion included:

- The life attributed to an asset in the Road Asset Management and Maintenance (RAMM) database is a default evaluation unless it is modified for a particular reason. In those specific cases, asset life is lengthened and depreciation is reduced.
- New retaining walls, built as part of the current emergency works, can be defined either as consumable items or assets, according to their length.
- The useful life of bridge railings is currently considered to be equal to the life of the bridge itself. This is not a realistic evaluation and it needs to be amended.

MOVED by Cr Wilson, seconded by Cr Burdett

That the Committee

1. Notes the contents of this report.

**CARRIED**

### 10.3 18-371 School Prioritisation Programme

The Committee heard that:

- The engineering treatments decided on for each school are based on the independent assessment by a safety engineer and may be more costly than that which the schools themselves request.
- Ngatapa School has been moved up the prioritisation list in this work programme as works had been approved two years ago but no funding was available at that time. The School Priority List will be amended accordingly.
- Work for Mangapapa School will be carried out on Ormond Road.
- The cost of works for Makauri School is mainly for parking. The works will be programmed in either Year 2 or Year 3 of the Long Term Plan and discussions will be held with both the Ministry of Education and the school governors to ensure fair distribution of the funding sources.

MOVED by Cr Stoltz, seconded by Cr MacLean

That the Committee

1. Notes the contents of this report - and in particular:
  - a) The Ngatapa School electronic signage installation previously agreed to has been included in the School Prioritisation Programme for Year 1 delivery.
  - b) The \$300,000 expenditure from the 2018/19 Minor Improvements Category is to be utilised according to the allocation table in the report.

**CARRIED**

### 10.4 18-419 Community Lifelines Infrastructure Delivery Programme

Director Community Lifelines David Wilson, 4 Waters Infrastructure Manager Neville West and 4 Waters Operations Manager Neil Daykin informed the Committee that:

- The Community Lifelines hub organised a presentation for contractors, from both inside and outside the region, to inform them of the full range of projects within Council's Long Term Plan and Provincial Growth Fund (PGF) programmes. This will become an annual event.
- The aim is to give contractors an understanding of the full scope of Community Lifelines projects. This will help contractors identify smaller jobs that can be carried out during their down times as well as offer flexibility on timelines for certain jobs to fit in with their availability.
- Smaller contractors will have the option of working directly with Council, rather than as sub-contractors to the large firms.
- By using supply panels, smaller projects (\$30k and under) can be attributed without a long tender process. This is currently being used for both water and roading works.
- The new integrated reports format that will be presented to committees at the November meetings will provide a breakdown of spend to date and contract milestones for all the major projects.
- Construction work in Douglas Street was initially delayed due to the high cost of the tender received. Currently there is an issue caused by a broadband cable that has been installed where the pipe was to be laid. Work in this location has been pushed out to March as it can be carried out during wetter months thanks to the sandy soil and low water table.

- Cure in Place, where pipes are renewed by inserting a resin sleeve into the existing pipe, is an example of the type of project that could attract local contractors once they are aware of the amount of work available.
- Some of the current septage sites in Tolaga Bay, Tokomaru Bay and Te Puia have been evaluated as not conforming to consent standards. Council is planning to develop a larger septage site to serve these communities.
- Rock protection work on the Tokomaru Bay seawall is being grouped with other works. The procurement process will take another two weeks and the works should be complete by Christmas.
- The line in the presentation document reading 'Continued widening of Rotokohu curves' should read 'Continued widening of Rototahi curves'.
- Repairs to the value of \$540k per year are budgeted in the DrainWise programme. This includes many small jobs which will be bundled in varying size to attract contractors and obtain the most cost-efficient procurement.
- In Roothing, emergency works will also be bundled to gain efficiencies.
- Council is directly tendering for provision of aggregate to make use of its own quarries, open quarries that are not currently in use and to avoid paying a mark-up to its contractors for the same product.
- By tendering for provision of services, Council aims to achieve economies of scale and improved competition among contractors.
- When the Waipaoa Flood Control Scheme stopbank maintenance inspection process was moved into Council's asset management system, it caused an error that resulted in only 6% of the stopbanks being inspected last year instead of 25%. This has now been resolved.
- The tender for the first stretch of the Waipaoa Flood Control Scheme works has just gone out, subject to resource consent being granted for the whole 64km of the scheme. Construction is due to start later this year but would be delayed if there was an appeals process relating to the resource consent. For subsequent seasons, construction will be carried out at the same time as new work is being tendered.
- Council is working with Activate Tairāwhiti, other councils, the Ministry of Business, Innovation and Employment and the Provincial Growth Fund unit to investigate the possibility of PGF funding being granted for flood protection schemes like the Waipaoa.
- The increase in oil prices will affect bitumen prices. By bundling works, establishment costs can be kept down for contractors and Council.

MOVED by Cr Stoltz, seconded by Cr Burdett

That the Committee

1. Notes the contents of this report.
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**CARRIED**

There being no further business, the meeting concluded at 2.04pm.

Graeme Thomson  
**Chairperson**