

# MINUTES



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MEMBERSHIP: Graeme Thomson (Chair), Larry Foster (Deputy Chair), Bill Burdett, Amber Dunn, Malcolm MacLean, Pat Seymour, Rehette Stoltz, Brian Wilson and His Worship the Mayor (ex officio).

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## MINUTES of the **ASSETS & INFRASTRUCTURE COMMITTEE**

**Held in Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne on Thursday 13 June 2019 at 1:00pm.**

### PRESENT:

Councillors Graeme Thomson (Chair), Larry Foster, Rehette Stoltz, Bill Burdett, Amber Dunn, Malcolm MacLean and Pat Seymour.

### IN ATTENDANCE:

Director Lifelines David Wilson, Director Liveable Communities Andrew White, Community Assets & Resources Manager Laird Kennedy, Infrastructure Manager Neville West, Solid Waste Engineer Dwayne Pomana, 4 Waters Strategy Advisor Wolfgang Kanz, Senior Policy Advisor Carrie White, Democracy & Support Services Manager Heather Kohn and Governance Advisor Jill Simpson.

### 1. **Apologies**

MOVED by Cr Thomson, seconded by Cr Stoltz

That the apology from Cr Wilson be accepted.

**CARRIED**

### 2. **Declarations of Interest**

There were no interests declared.

### 3. **Confirmation of non-confidential Minutes**

#### 3.1 **Confirmation of non-confidential Minutes 2 May 2019**

MOVED by Cr Burdett, seconded by Cr Foster

That the Minutes of 2 May 2019 be accepted.

**CARRIED**

### **3.2 Action Sheet**

Cr Seymour mentioned an action coming from Report 13-263 Winter Logging of Smaller Forest Blocks relating to investigating the issues of heavy traffic on vulnerable roads. David Wilson told the Committee the matter went to the February 2018 Assets & Infrastructure Committee meeting where it was marked as being completed and approved by the Committee. The staff report accompanying Cr Seymour's report did say that a Policy should be developed and that the issues would be investigated and brought back to the Committee. David Wilson confirmed that this is part of the work that Strategic Planning are undertaking regarding roading maintenance costs and equitable funding review. The findings of the road maintenance costs and equitable funding review will inform the Revenue & Financing Policy Review currently underway.

### **3.3 Governance Work Plan**

Noted.

### **4. Leave of Absence**

There were no leaves of absence.

### **5. Acknowledgements and Tributes**

There were no acknowledgements and tributes.

### **6. Public Input and Petitions**

Dan Hood attended and represented the residents of Kanakanaia. Mr Hood voiced concerns around the suggestion that the paper road joining the Kanakanaia Road to the Hokoroa Road may be opened for the purpose of forestry extraction.

Following questions of clarification Councillors were advised:

- We are referring to any road that transforms the Kanakanaia Road from a non-exit road to a through road.

Cr Thomson commented that Council is in the process of completing the Heavy Traffic Management Plans and will take concerns raised into consideration.

### **7. Extraordinary Business**

There was no extraordinary business.

### **8. Notices of Motion**

There were no notices of motion.

### **9. Adjourned Business**

There was no adjourned business.

### **10. Reports of the Chief Executive and Staff for DECISION**

#### **10.1 19-144 Draft DrainWise Compliance and Enforcement Strategy**

David Wilson told the Committee that this is the first stage of developing the Compliance Strategy for DrainWise going forward. It is around the approach we would like to recommend to Council on how to compel people to be compliant with the standards for wastewater and stormwater on private properties.

Discussions included:

- The proposed \$250k p.a. hardship grant fund is a grant that does not need to be paid back (extreme hardship) while the other fund is around making money available each year as a loan to be repaid back to Council . It is about managing exposure and debt.
- The report is recommending that we work with Government Services on how we come up with the criteria for people to access the different funds. There would be very clear parameters around someone who needs a grant as opposed to someone that could service a loan.
- Part of the 3 week timeframe is reflecting that most of the fixes are simple and would be a quick fix, however the timeframes for responsiveness could be extended to 6 weeks or even 3 months.
- Agrees that Council needs to share a portion of the cost as Council historically has been responsible for this problem - we are fixing up an historical issue.
- The term 'Hardship Fund' could be reworded to "Wastewater Wellbeing Fund".
- Responsibility for Decision Matrix is confusing and coming across as very broad. We are specifically addressing direct stormwater inflow into our wastewater system. This needs to be more explicit in the document.
- Table 1 - Responsibility Decision Matrix should have the wording "Property owners will be required to ensure roof water is connected into the public network" inserted into row 2.
- The measuring of effectiveness to read: "100% of households within the city to have stormwater infrastructure connected to the public network".
- The grant or loan funds discussed would need to be provided for in the next Long Term Plan.

The DrainWise team have been dealing with properties that are flooding, be it one property or multiple properties entering into our wastewater network ie public drains on private property approach. Past issues are being rectified where we requested people to pull their downpipes out of the gully traps. Now we are not leaving a property until we know where the downpipe is feeding into. The DrainWise focus is to ensure that it is the right fix for that property. We do not want to end up with properties that have ponding issues as this increases the groundwater where there could be cracked laterals that run from the house to the street. Any ponding on private property is a concern so we are working with property owners to ensure that all of their stormwater is taken care of. This has been termed a "one touch approach".

MOVED by Cr Burdett, seconded by Cr Stoltz

That the Assets & Infrastructure Committee:

1. Notes the contents of this report.
2. Recommends that Council:
  - a) Adopts the compliance principles and approach described in the draft Infrastructure Improvements on Private Property Strategy (IOPPS) for the purpose of reducing rainwater entering the wastewater network.
  - b) Adopts the affordability initiatives described in Attachment 1 of this report and supports their integration into IOPPS. This includes developing associated operating procedures and quality management systems.

**CARRIED**

## **11. Reports of the Chief Executive and Staff for INFORMATION**

### **11.1 19-189 Quarterly Activity Report**

#### **Rivers Land and Coastal:**

- Fencing contractors are repairing the fences on Tauwhareparae Road which were taken down to enable access to the bridges.
- Waiting to hear back from the New Zealand Transport Agency regarding the unused dolosse.

#### **Solid Waste**

- Council has a team in place to prepare the city for the Te Ha celebrations in October.
- Street sweeping increases during the time that the trees in the central business district drop their seeds.
- e-waste - have had drop off days in the past - can we have some of these days again. There has been an e-waste collection through the Tairāwhiti Environment Centre with the products transported through to Tokoroa to a group who dismantle them. Council staff are working with the Environment Centre to see if the service can continue.
- The e-waste collections were very heavily subsidised through the Ministry for the Environment and they are no longer carrying out this service. There are user-pay services available for e-waste collection and items are disposed of in a sustainable way. Cellphones can be sent to Starship Hospital. Advocate to Ministry for the Environment to get back on board and subsidise the e-waste days.
- Remit on e-waste to the 2020 Local Government Conference in collaboration with other Councils.

Cr Burdett complemented Solid Waste Engineer Dwayne Pomana on the work he has been doing with regard to the Waiapu Landfill. Dwayne Pomana advised that the second meeting was held with the Waiapu Group and the Group had asked about representatives from the other communities being on the Advisory Group. Now going through the process of engaging with communities through Council meetings. The Progressive Association in Te Araroa has representatives attending to the July meeting.

### **Tairāwhiti Roads**

- The contract has been let for the rebuild of Wigams Bridge on Tauwhareparae Road. Staff will be putting out a public announcement regarding the bridge and will be working with the contractor on finer details.
- Working with contractors and showing them the interactive map of what works are underway, what is scheduled and what has been completed for each financial year. \$1.8m of drainage work has been carried out this financial year. Staff also work with contractors on the rolling 3 month work programme in far more detail. Staff will present to the Committee on what work has occurred and where.
- Drainage, water tabling, verge mowing and spraying is virtually non-existent on the East Coast and would like to know the responsibilities in terms of the Downer contracts. There will be a workshop to discuss the levels of service on a number of issues following the 27 June Council meeting.
- The Network Efficiency investigation is to consider best heavy vehicle routes. The heavy vehicle route needs to take into account Council's Spatial Plan. A number of workshops have been held looking at inputs into the heavy vehicle route.
- East Cape Road - The Department of Conservation (DoC) is responsible for the parking area and the turnaround. Council staff working with Doc and the adjacent landowners to get more of a detailed idea of what it should look like.

### **Urban Stormwater**

- The capital expenditure underspend in stormwater relates to three projects. The Rutene Road Stormwater project is delayed which is \$1.3m underspend. Some money will be spent before the end of the financial year and some funds will be carried over. The other two projects are Douglas Street Stormwater Improvement and Parkinson Street.
- A total review of stormwater for all East Coast townships is underway. Staff are looking at integrating roading input and Council's input with rural township budgets. It has been under-funded and part of the review is to look at all the historical complaints to identify hot spots.

### **Wastewater**

- In the Long Term Plan provision was made for \$300k to provide a new area for the septage trucks to be able to dispose of their waste. The new area will be located north of Tolaga Bay.

### **Water Supply**

- Drinking water - progressing well with UV Plant upgrade at Waipaoa.
- Small carry-over in capital renewal expenditure due to weather delays and contractor availability.
- Mangapoike dam improvements are underway.

MOVED by Cr Burdett, seconded by Cr MacLean

That the Assets & Infrastructure Committee:

1. Notes the contents of this report.

**CARRIED**

### **12. Close of Meeting**

There being no further business the meeting closed at 2.15pm.

Graeme Thomson

**Chair**