

RECORD OF MEETING



P O Box 747, Gisborne, Ph 867 2049 Fax 867 8076
Email lynette@gdc.govt.nz Web www.gdc.govt.nz

Key Stakeholder Forum Initial meeting held in the Wainui Surf Lifesaving Club, Moana Road, Gisborne on Monday 17 September 2012 at 6.05pm

PRESENT:

Councillors: Brian Wilson Andy Cranston

Gisborne District Council staff: Water Utilities Manager Kevin Strongman, Property Services Manager Grahame Smail, Special Projects Manager Kim Smith, Utilities Admin Assistant Lynnette Brown and Secretarial Services Supervisor Jill Simpson.

Project Team Member/Facilitator: Sheryl Smail

IN ATTENDANCE:

Members of the public (refer to attendance register attached),

APOLOGIES:

Sandy Gibson, Larry Foster, Peter Higgs, John Logan and Susie Bull

Record of Wainui Beach Management Plan (WBMP) – Key Stakeholders Forum Meeting

1. Welcome and Purpose

Cr Wilson welcomed everyone to the meeting and highlighted the purpose and process of the meeting and key points:

- **Purpose:** To determine the Terms of Reference for the Key Stakeholder Forum (KSF) and Working Group (WG) along with the following:
 - Decision process
 - WBMP key tasks and scope
 - Initial WG brief
 - WG membership
 - Communication plan
 - KSF meeting schedule

Cr Wilson asked if any of the members could not be present at any of the meetings could they nominate someone who was fully briefed to stand in for them. Any agenda items need to be received one week before the meeting.

2. Apologies

Apologies listed above were noted.

3. Introduction

Brian Wilson introduced the Officers from the Gisborne District Council, outlined the Agenda and Process and spoke briefly on the Broad Stakeholder Meetings of the 22 August and 12 September. From the meeting of 22 August came the following feedback:

- Opening up specialist expertise presentation to broader stakeholders.
- Consensus decisions to be defined.
- Balance between consistent KSF membership to keep momentum and being flexible. Initially open membership then restrict to members only.
- WG Honorarium – no – only statutory committees.
- Mechanism for contribution by those not able to commit to KSF membership.

Council process and timeline

The planned timeline is that Gisborne District Council will consider the following at the Council meeting in April/May 2013:

- Recommendations from the KSF.
- Amendments to the WBMS.

This would enable Council to communicate their decision to all stakeholders in May/June 2012.

4. Terms of Reference for the KSF and WG

The proposed Terms of Reference had been provided to members in advance of the meeting. Discussion was held regarding the KSF Forum, the Working Group and the Terms of Reference for each.

Cr Wilson responded to questions from the floor as follows:

- Clarified that the KSF and WG would work together to develop a Plan to take to Council. It was clarified that the WG is a sub-group of the KFS.
- The process undertaken represents a wide point of view.
- Dr Amber Dunn will be an adviser to the Working Group and will be present at some of the WG meetings
- Council will receive all recommendations from the KSF .

In answer to a question regarding the definition of coastal hazards and looking at problems affecting all of Wainui Beach, Cr Wilson said that the Working Group will identify the hazards and will be taking a broad view.

Working Group

The following points were outlined:

- Kevin Strongman will be chairing the group.
- The group will be meeting frequently and bringing in specialists when required.
- Gisborne District Council will provide resources.
- The group will be small but have a broad perspective.
- Richard Reinen-Hamill will be involved in the process peer reviewing and working with Dr Amber Dunn. Kim Smith (Special Projects Manager) will provide advice as well.
- The group will work towards achieving consensus decisions.

The key functions of the **Working Group** are:

- Work within KSF guidance.
- Agree work plan with KSF.
- Tackle and resolve issues.
- Confirm with KSF at key milestones.
- Develop options and make recommendations to KSF.

Key Stakeholder Forum

The key functions of the **Key Stakeholder Forum** are:

- Make recommendations to GDC.
- Establish and guide WG including agreeing to work plan, review reports and recommendations and provide feedback.
- Conduit to stakeholder constituencies.

Decision

The Terms of Reference for the KSF & WG were accepted.

5. Proposed Consensus Decision Process

Sheryl spoke to the slide **Proposed Consensus Decision Process** and a paper called "Consensus Decision Options" was handed out to all present.

Sheryl explained the card system or the "five fingered option" with the gradients of agreement being – 'strongly agree', 'agree, can see pluses and minuses, but willing to go along with the group', 'disagree', 'strongly disagree and cannot support'. After following the consensus decision steps, the majority will rule, even if a few still disagree. The Working Group would use the same system.

The pros and cons of consensus decision-making were outlined along with the following benefits:

- Encourages the group to listen carefully when there is disagreement and twice if necessary.
- Does not allow a solution to be watered down because a few disagree.
- Although there may be one or two who do not like the final decision, ensures everyone is heard and heard well.

Decision

The Consensus Decision Process was accepted.

6. WBMP Initial Key Tasks

Kevin Strongman spoke to the meeting and outlined the initial proposed key tasks, grouping them into three main areas:

- Understand:
 - How the beach works including natural sand movement, storms, surges, rips, sea level rise, headland retreat, stream/coast interaction, moon cycles.
 - Existing documentation/information available including the existing document, Tonkin & Taylor WBMS Review, the Commissioners Hearing Report and Decision, Jeremy Gibbs reports, Komar Report, Lysnar Management Plan, GNS Tsunami reports and GDC staff reports.

- Existing structures along the beach including gabions, sheet pile walls, rock revetments, railway irons, groynes.
 - Existing planning controls, policies and strategies including the Combined Regional and District Plan, NZCPS, Regional Coastal Plan and RMA.
 - Varying issues/values of all stakeholders.
 - Other impacts on coastal erosion including the stormwater runoff directly onto the beach, the planting of the foredune, tsunami, Wainui and Hamanatua Stream volumes and its effect on the coastal environment.
 - The effect of remaining with the status quo including the removal of existing infrastructure.
- Identify and consider:
 - Alternate planning control including hazard planning, future rules/policies, setbacks, floor heights, development densities, the introduction of inundation and tsunami/landuse planning controls.
 - Future impacts on the existing beachfront properties, dwellings and reserves.
 - Non-technical solutions including dune enhancement/planting, managed retreat, beach scraping/transfer, beach nourishment.
 - Technical solutions including engineered solutions, cobble berm/dynamic revetment, geobag walls, rock revetments, groynes, offshore reefs, beach drainage management, undercurrent stabilizers.
 - Cost recovery mechanisms of any likely technical or non-technical solutions.
 - Broad acceptance:
 - For each of the understood tasks.
 - Of any required alternate planning controls.
 - Of impacts on beachfront properties, dwellings and reserves.
 - Of any required alternate non-technical solution(s).

7. WBMP Scope

Kevin explained the physical boundary area is broader than the previous WBMS. It extends from Tuaheni Point to Makorori Point. The project scope is to include the key tasks detailed above.

The project scope **does not** include:

- Wainui/Okitu community planning.
- Stormwater, wastewater and water reticulation.
- Onsite wastewater disposal.
- Flood hazard overlays of Lloyd George Road.
- Quality of discharge from stormwater outlets and the Wainui/Hamanatua Streams.

After a question from the floor regarding the quality of discharge from stormwater outlets Kevin told the meeting that it is important to note that the issues and concerns regarding this will be detailed and articulated at a high level to the appropriate project managers of other groups including the Fresh Water Advisory Group, Wainui/Okitu Community Plan and the Turanganui a Kiwa Water Quality Enhancement Project.

8. Small Group Discussion and Feedback

Attendees broke into 5 smaller groups to discuss the Key Tasks and Scope. The Key Tasks discussion centred around the following:

- anything missing?
- any concerns?

The Scope discussion centred around:

- comfortable with scope?

Each group fed their findings back to the meeting.

FEEDBACK FROM EACH GROUP

WBMP Initial Key Tasks – anything missing? – any concerns?

GROUP 1

Missing	Concerns
Fishermen missing as stakeholders. No mention of surf zone. Wahi tapu including whale grave. Historic sites.	Wastewater leaching onto beach. Volume of stormwater needs to be included. Flood overlay in Lloyd George Road will reach beach. Strong statement in the Plan regarding water quality.

GROUP 2

Missing	Concerns
Width – full scope – land to sea. Water quality – stream coast interaction (include).	

GROUP 3

Missing	Concerns
Tectonic plate movements. Video documents of storms. Private wooden walls – other private infrastructure. Maintenance to similar standard if nothing done.	No concerns.

GROUP 4

Missing	Concerns
Risk management approach to issue.	No concerns – perception of hierarchy between technical and non-technical.

GROUP 5

Missing	Concerns
RMA – Council not addressing – Section 148. Future planning eg infill development. Timeframe for action.	No concerns.

WBMP Project Scope Feedback

Level of Comfort with WBMP Project Scope

Very Low Level							Very High Level		
1	2	3	4	5	6	7	8	9	10
						Group 4	Group 2 (range 7 – 10) Group 3 Group 5	Group 1	

Group	Feedback
1	Water quality
2	Why the range – if scope broad – not enough depth – need holistic approach
3	Seabed environment how far? Scope full.
4	Holistic management issue. Surprise of the tightness of coastal hazard process.
5	Planning regulation rules to be looked at. Future planning

A concern raised by Phil Dreifuss regarding compartmentalising issues around beach management was to be captured on the 'fridge' for later consideration.

It was asked that the spelling of Hamanatua Stream be corrected on the PowerPoint presentation.

9. Initial Working Group Brief

Kevin Strongman explained the proposal that the WG produce a summary for the KSF and present their findings for KSF discussion:

- How beach works – agreed key points.
- What is existing infrastructure achieving?
- Existing planning controls, policies and strategies.
- Effect of remaining with status quo.

The meeting was asked the following questions:

- Anything missing?
- Any concerns?

Decision

It was agreed that this will be the initial brief for the WG and reported back to the next KSF meeting.

Working Group Membership

The proposed WG Membership had been provided to members in advance of the meeting. Concern was raised that five out of the total members of the WG were beachfront residents and there could be bias.

Cr Wilson said it was more important who is part of the KSF as that is where the decisions for recommendations to Council are made. The Working Group provides the information to the KSF where it should be discussed fully if it is a point of contention. It was asked if it will be a concern for Council. Cr Cranston said the group is well mandated and he thought Council will see it this way.

Decision

The meeting agreed that the proposed members be accepted as the Working Group.

10. Communication Plan

The proposed Communication Plan had been provided to members in advance of the meeting. There were no questions from the members regarding the Communication Plan and Cr Wilson said it could be amended if need be further down the track.

Decision

The meeting agreed to the proposed Communication Plan.

11. KSF Meeting Schedule

The proposed KSF meetings had been provided to members in advance of the meeting:

- 17 October
- 14 November
- 28 November

Target for the community meeting date is 5 December.

Decision

The meeting agreed the KSF meeting schedule.

12. Where to from here?

- WG to meet quickly at end of this meeting
- Minutes and presentation emailed to KSF & people who registered their interest and will be posted on GDC website

13. Next Steps

- GDC: Finalise Project Key Tasks & Scope
- WG: Proceed with initial work plan
- KSF members: Read all background information prior to next KFS meeting
- (GDC website - have been summarised)
- Next KSF meeting will explore member WBMP issues & values

ACTIONS:

Action Required	Officer	When
Follow up with Phil Dreifuss the detail of his concern for consideration by the Project Team	Sheryl Smail	By 17 October

Cr Brian Wilson

Convenor

Next Meeting: Wednesday 17 October at 6pm at the Wainui Beach Surf Club.