

Governance



What we do

The Governance activity exists to provide for:

Representation and Democracy

- Meet the obligations of the Mayor and Councillors under the Local Government Act.
- Provide a fair and active triennial election process which is compliant with the Local Electoral Act.
- Manage elected members' remuneration, allowances and expenditure processes in line with Remuneration Authority determinations.
- Comply with the Local Electoral Act which also controls Representation Reviews.
- Comply with the Local Government Official Information and Meetings Act requirements and processes to service Council and its committees.
- Respond to Official Information requests within legislative timeframes.
- Support membership of Local Government NZ and participation in its sector groups.
- Advocate at a national level on policy, wider participation and representation.

Civic Duties

- Resource the Office of the Mayor, including the delivery of civic functions/events such as naval visits, Anzac Day commemorations, Citizenship Ceremonies, Sister City events, scholarships, awards, grants and VIP presentations.

Stewardship

- Protect Council assets, including those invested in Council Controlled Organisations.
- Support the relationship with Eastland Community Trust and meet Council's obligations under the Trust Deed.
- Meet Council's obligations to be a good employer.

The Governance activity supports the elected members in these roles and ensures that the purposes of the Local Government Act 2002 are met and the principles in that Act are applied. Councils are required to ensure that:

- The role of democratic governance and expected conduct of elected members is clear and understood.
- Governance arrangements are effective, open and transparent.
- Responsibility for decision-making for regulatory and non-regulatory matters is kept separate.
- They are good employers.
- The relationship between elected members and management is effective.

How this occurs is set out in Council's Local Governance Statement and Code of Conduct for Effective Governance as well as in the Chief Executive's performance agreement.

Why we do it

To provide for the representation of the community in an open, democratically accountable manner, to enable decision making and action and to promote its wellbeing.

To provide for the stewardship of the assets of the corporation and to implement the laws that enable physical and natural resources to be allocated.

This activity contributes to the following Community Outcomes

- **Tairāwhiti Wawata**

What are our plans for the next ten years?

Representation and Democracy

What have we been doing?	What will we do in years 1-10?
<ul style="list-style-type: none"> The Gisborne District Council undertook a review of its representation arrangements in 2012. As a consequence several changes have occurred. There are now five wards and 13 councillors compared to 2010 when there were seven wards with 14 councillors. The Local Government Election was held in October 2013 with the successful use of an external provider, Independent Election Services Ltd. A By-Election took place in July 2014 following the resignation of a councillor. Preparing a minor boundary change to incorporate all of Beetham Village in the City Ward. 	<p>Years 1-3</p> <ul style="list-style-type: none"> Establish a Local Leadership Board once all Tūrangā iwi have reached Treaty of Waitangi claims settlement. Complete a fair and active election process for 2016. Prepare and consult on Council's proposals for representation. <p>Years 1-10</p> <ul style="list-style-type: none"> Adopt Council's proposals for representation. Complete a fair and active election process for 2019, 2022 and 2025.
<p>We will achieve these plans by:</p> <ul style="list-style-type: none"> Resourcing the Governance activity to ensure processes for producing and distributing meeting agendas and meeting notifications meet our obligations under the Local Government Official Information and Meetings Act. Resourcing the Governance activity to ensure a fair and active election process each triennium. 	

Civic Duties

What have we been doing?	What will we do in years 1-10?
<p>Anzac Day, Citizenship ceremonies, Sister Cities events, scholarships, awards, grants, VIP presentations and Naval visits.</p>	<p>Years 1-3</p> <p>Review processes and/or delivery to ensure events are dignified and run smoothly.</p> <p>Years 1-10</p> <p>Review processes and/or delivery to ensure events are dignified and run smoothly.</p>
<p>We will achieve these plans by:</p> <p>Resourcing the Office of the Mayor at appropriate levels.</p>	

Stewardship

What have we been doing?	What will we do in years 1-10?
<ul style="list-style-type: none"> Approving the Statement of Intent annually. Appointing Directors and Trustees. 	<ul style="list-style-type: none"> Approving the Statement of Intent Annually. Appointment of Directors and Trustees.
<p>We will achieve these plans by:</p> <ul style="list-style-type: none"> The Chief Executive and Chief Finance and Information Officer supporting the Board in drafting the Statement of Intent. Implementing Council's policy on director appointments. Recruiting Directors and Trustees with appropriate skills and experience. Providing copies of any Council and Committee reports that are relevant. 	

Levels of Service and Performance Measures

Level of Service	Performance measure	Results 2013/14	Target Years 1-3	Target Years 4-10
We provide for the representation of the community in open, democratically accountable decision making.	Agendas for meetings (other than extraordinary meetings) of council and its committees are publicly available (either via the internet or in Council service centres or at Council libraries), as measured by Committee Secretary's checklist.	Achieved	All agendas are publicly available two clear working days before each meeting	All agendas are publicly available two clear working days before each meeting
	Percentage of residents satisfied with how rates are spent on services and facilities provided by the Council as found in the Annual Resident Satisfaction Survey.	44%	65%	65%
	Percentage of residents satisfied with the way Council involves the public in the decisions it makes as found in the Annual Resident Satisfaction Survey.	59%	60%	60%
	Percentage of residents who rate the performance of the Mayor and Councillors as good as found in the Annual Resident Satisfaction Survey.	65%	60%	60%
	The requirements of the Local Government Act 2002, Local Government Official Information and Meetings Act 1987, Standing Orders and other appropriate legislation are met, as measured by complaints upheld by the Ombudsman.	1 complaint upheld	No complaints upheld by the Ombudsman	No complaints upheld by the Ombudsman

Forecast Activity Cost Statement

OPERATING REVENUE AND EXPENDITURE (\$000)	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
Operating Non Exchange Revenue	1	1	1	1	1	1	1	1	1	1
Operating Exchange Revenue	12	13	13	13	14	14	15	15	16	16
Operating Expenditure	1,106	954	981	1,215	1,015	1,030	1,348	1,096	1,146	1,588
Net Cost of Service	1,093	940	967	1,201	1,000	1,015	1,332	1,080	1,129	1,571

There are no capital projects for this Activity